

महानिदेशालय / DIRECTORATE GENERAL
केन्द्रीय औद्योगिक सुरक्षा बल / CENTRAL INDUSTRIAL SECURITY FORCE
गृह मंत्रालय / MINISTRY OF HOME AFFAIRS

ब्लॉक 13, सी.जी.ओ. काम्प्लेक्स / BLOCK-13, CGO COMPLEX,
लोधी रोड, नई दिल्ली -03 / LODHI ROAD, NEW DELHI

No.E-32017/ASI/Exe(LDCE)-2023/RECTT/ 177

DATED : 12/01/2024.

To,

All Sector IsG Including NISA
All Zonal/Plant/RTCs (DIsG)
All CISF Units Commanders including RBs & Gp.HQrs.

Sub: **RECRUITMENT OF ASSTT.SUB INSPECTOR (EXE) THROUGH LDCE FOR THE YEAR 2023 : NOTIFICATION : REG.**

Online applications are invited from eligible departmental candidates for filling up of **836 vacancies (UR-649, SC- 125 and ST- 62)** of Assistant Sub Inspector (Executive) in CISF through Limited Departmental Competitive Examination (LDCE) against the recruitment year 2023. The number of vacancies given above are tentative and may increase or decrease at any time/stage of recruitment process prior to declaration of final result.

2. **Only Head Constable/GD, Constable/GD and Constable/Tradesmen who have completed 5 years regular service including the period of basic training in the grade or five years combined regular service as Head Constable/GD, Constable/GD and Constable/Tradesmen, as on 01.08.2023 (i.e., those who have been appointed in the Force on or before 31.07.2018) are eligible to participate in this Limited Departmental Competitive Examination.**

3. **How to apply:-**

The eligible departmental candidates are required to fill the application form online on tab provided at individual employee corner on CISF website. The application form can be accessed by only those departmental candidates who fulfills the requisite eligibility criteria for applying for the post. The online application form can be filled from 20.01.2024 to 20.02.2024

4. After applying through online applications, the candidates will submit hard copy of duly filled application form, appendices and requisite documents duly self attested as mentioned below to their Unit Commander for verification of the same with service documents.

- Application form duly filled in the prescribed proforma as per **Appendix-A**.
- Questionnaire Form as per **Appendix-B**.
- Certificate on past punishment/Departmental Enquiry/Criminal case/Sexual Harassment case as per **Appendix-B-1**.
- SC/ST caste certificate as per **Appendix-C** issued by appropriate authority (as applicable).
- Certificate to avail relaxation in height or chest measurement as per **Appendix-D** issued from appropriate authority (as applicable).
- Copy of 10th class certificate for verification of D.O.B.
- Copy of 10+2 or equivalent certificate.

- h) Copy of Graduation degree certificate from recognized University in support of educational qualification.
- i) Shape-I certificate for the year 2023.
- j) APAR for the year 2023.
- k) Copy of CISF identity card.

5. The Unit Commanders must verify correctness of data filled by the candidates in application forms, appendices and documents produced by them with Service documents of the candidates. Further Unit Commanders shall also verify details of chances already availed by the candidate(s) for the post of ASI/Exe(LDCE) from SSG Greater Noida. If any candidate has already availed all 03 chances in previous occasions and also applied for the post, his/her candidature shall be rejected.

6. The procedure for counting of 03 chances for the post will be as under :-

- (a) On receipt of hard copies of application form for the post of ASI/Exe (LDCE)-2023 from the applicants, concerned Unit Commander shall verify the declaration about availed chances given by the candidates from CISF SSG Gr.Noida in writing and if any candidate is found to have been already availed all 03 chances in previous occasions, his/her application may be summarily rejected. Chances will be treated as availed chances only when candidate has attended the written examination for the post.
- (b) On the basis of information about availed chances received from SSG Gr. Noida, entry about the availed chances to be made in the service book of the concerned candidates.
- (c) From recruitment year-2023 onwards, all Centre-in-charges of written examination will send a copy of attendance sheet of candidates of written examination to all DIsG/RRCs. Concerned DIsG/RRCs will submit the list of candidates attended the written examination to all concerned units for making necessary entry in their service Book. The existing procedure for entry of SO part-II for applying for the post of ASI/Exe(LDCE) shall be discontinued.

7. After scrutiny and verification of documents from service records of the candidates concerned Unit Commander will forward hard copies of application form, appendices and documents as mentioned at Para-4 of this notification, Certificate of Unit Commander as per annexure-1 about verification of data of application form and documents produced by the candidates from their service documents, in the form of dossier to respective DIsG/RRCs mentioned in Para-10 below.

8. The application form, relevant documents and certificate of Unit Commander as per annexure-1 will again be scrutinized and verified by DIsG/RRCs. Concerned DIsG/RRCs will finally accept/reject the online application form and hard copy of the same and put remarks about acceptance/rejection of application with signature & seal in appropriate place at annexure-1. DIsG/RRCs will upload the annexure-1 in the recruitment software. Further DIsG/RRCs will provide details of finally accepted/rejected candidates to FHQ/Recruitment Branch in ms-excel format for record.

9. Dossiers of the candidates will be maintained at DIsG/RRCs and further recruitment process will be conducted through concerned DIsG/RRCs.

10. **The units under the administrative control of Zonal DIsG/Plant DIsG will forward hard copies of application form, appendices and documents produced by the candidates and certificate of Unit Commander as per appendix-1 in the form of dossier to the DIsG/RRCs mentioned in table below:-**

S/No.	HQ, Sector, Zonal/Plant/RTCs DisG	DisG/RRCs
1.	FHQ New Delhi	DIG/NZ-1, Mahipalpur New Delhi
2.	ADG (North) Office	
3.	ADG (APS) Office	
4.	APS-1 HQ New Delhi	
5.	NS HQ New Delhi	
6.	DAE & DOS Sector HQ New Delhi	
7.	TS HQ New Delhi	
8.	DIG/NZ-1, Mahipalpur New Delhi	
9.	DIG/NZ-II, Jammu	
10.	DIG, CISF Unit SSG Gr.Noida	
11.	DIG/NZAP HQ New Delhi	
12.	DIG DOS-II HQ New Delhi	
13.	DIG, ASG Delhi	
14.	DIG RTC Deoli	
15.	DIG, RTC Behror	
16.	NCR Sector HQ	DIG, NCR Zone New Delhi
17.	DIG, NCR Zone New Delhi	
18.	DIG, DMRC New Delhi	
19.	DIG, CGBS New Delhi	
20.	ADG(South) Mumbai	DIG,WZ HQ Mumbai
21.	WS HQ Mumbai	
22.	DIG, WZ HQ Mumbai	
23.	DIG, WZAP Mumbai	
24.	DIG, ASG Mumbai	
25.	DIG, DAE-II Mumbai	
26.	DIG, RTC Barwaha	
27.	CS HQ Bhilai	DIG, CZ HQ Bhilai
28.	DIG, CZ HQ Bhilai	
29.	DIG, RTC Bhilai	
30.	DIG, SECL Bilaspur	
31.	DIG, BSP Bhilai	
32.	SS HQ Chennai	DIG, SZ-1 HQ Chennai
33.	APS-II, HQ Bengaluru	
34.	NISA Hyderabad	
35.	DIG, SZ-1 HQ Chennai	
36.	DIG, ASG Chennai	
37.	DIG, SZ-II Hyderabad	
38.	DIG, NLC Neyveli	
39.	DIG, DAE HQ Hyderabad	
40.	DIG, RTC Arakkonam	
41.	DIG, ASG Bengaluru	
42.	DIG, DOS HQ Bengaluru	
43.	DIG, ASG Hyderabad	

Handwritten signature

S/No.	Sector, Zonal/Plant/RTCs DisG	DisG/RRCs
44.	DIG, APSZ Chennai	
45.	DIG, FSTI Hyderabad	
46.	ES HQ Ranchi	DIG, CCL Kargali for RRC, 2 nd RB Ranchi
47.	DIG, EZ-1 HQ Patna	
48.	DIG, EZ-II HQ Prayagraj	
49.	DIG, BSL Bokara	
50.	DIG, BCCL Dhanbad	
51.	DIG, CCL Kargali	
52.	NES-II HQ Kolkata	DIG, NEZ-II HQ Kolkata
53.	DIG, NEZ-II HQ Kolkata	
54.	DIG, IISCO Burnpur	
55.	DIG, AP E&NE Kolkatta	
56.	DIG, ASG Kolkata	
57.	DIG, RSP Rourkela	
58.	DIG, DSP Durgapur	
59.	DIG, NEZ-III HQ Mundali	
60.	DIG, RTC Mundali	
61.	NES-1 HQ Guwahati	DIG, NEZ-I HQ Guwahati
62.	DIG, NEZ-1 HQ Guwahati	

11. The dossiers of eligible candidates who are posted in the units under the administrative control of DisG Plant or DisG DAE or DOS or Airports or BNs or GBS or SSG or HQRs or in Training Institutions will be forwarded directly to the respective **DisG/RRCs** mentioned in Para-10 above by the respective Unit Commanders instead of routing the same through their territorial Zonal DisG. *For example, dossiers in respect of personnel posted in BARC Mumbai, VSSC Thumba and ASG Amritsar will be forwarded directly by the respective Unit Commanders to DIG/WZ Mumbai, DIG/SZ-1 Chennai and DIG/NZ-1 New Delhi respectively instead of routing the same through DIG/DAE, DIG/DOS and DIG/APNZ. Units/Bns/Offices under APS North Zone-1 will forward the dossiers of eligible candidates of their units/Bns/Offices to DIG/NZ-1 New Delhi. Dossiers of eligible departmental candidates posted in FHQRs will be forwarded to DIG/NZ-1, New Delhi (RRC) through HQrs Estt Branch.* The personnel attached with this Directorate will submit their hard copies of application and connected documents to their respective branch and concerned branch will forward their application & documents to their respective units for further verification. Further, Units concerned will forward dossiers of the candidates to **respective DisG/RRCs as per para-10 above** after verifying the service particulars of the candidate from his/her service documents and endorsing necessary certificate as per annexure-1. **No application form & documents of the candidates will be sent to Recruitment Branch. Unit Commander should ensure that the personnel on Election duty, temporary duty, attachment duty etc should be informed well in time.**

12. The dossiers of eligible CISF personnel who are on deputation to outside organizations will be forwarded to the nearest DisG/RRCs under intimation to their last unit from where he/she has proceeded on deputation. For example, a person is on deputation to SPG New Delhi from CISF Unit DSP Durgapur, he/she will submit hard copy of his/her application and related documents mentioned at Para-4 of this notification to SPG who in turn forward the same alongwith certificate

as per annexure-1 in the form of dossier to DIG/NZ-1 New Delhi (RRC) under intimation to DIG, DSP Durgapur.

13. **Eligibility Criteria:** - The **eligibility conditions** for appearing in the aforesaid competitive examination are as under: -

a)	Service Eligibility	Candidate should have completed five years of regular service including basic training in the grade or five years combined regular service as Head Constable/GD, Constable/GD and Constable/TM as on 01.08.2023 as mentioned in Para-2 above.	
b)	Upper age limit	35 years as on 01.08.2023 i.e., he/she must not have born earlier than 02.08.1988 . Relaxable by 5 years for SC/ST candidates. No age relaxation is applicable for OBC candidates as no vacancy is reserved for OBC category. OBC candidates can apply as General candidates.	
c)	Educational qualification	Graduation from any recognized University.	
d)	Clean Record	The candidates must have good ACRs/APARs for last 05 years and should have not been awarded any major or minor punishment(s) during his/her entire service till joining the post of ASI/Exe(LDCE) on appointment. Candidate(s) should be free from DE/Vigilance including Sexual Harassment and Criminal case till joining the post.	
e)	Physical Standard: As defined in Recruitment Rules of ASI/Exe-2018, as under :-		
	(A) MALE		
	i) Height		
	(a) For candidates belonging to General or Other Backward Class or Scheduled Caste		170 Cms.
	(b) RELAXATION: Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States/UTs of Sikkim, Nagaland, Arunachal Pradesh, Tripura, Mizoram, Manipur, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Ladakh.		165 Cms.
	(c) For candidates belonging to Scheduled Tribes categories.		162.5 Cms.
	(d) For candidates belonging to Gorkhas and Scheduled Tribes of North Eastern States		157 Cms.
	ii) Chest (For male only)		
	For all candidates (Except Scheduled Tribes)		80-85 Cms.
	All candidates belonging to Scheduled Tribes.		77-82 Cms.
	(B) FEMALE		
	i) Height		
	(a) For candidates belonging to General or Other Backward Class or Scheduled Caste		157 Cms.
	(b) RELAXATION: Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States/UTs of Sikkim, Nagaland, Arunachal Pradesh, Tripura, Mizoram, Manipur, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Ladakh.		155 Cms

	(c) For candidates belonging to Scheduled Tribes.	154 Cms.
	ii) Chest: Not applicable	
	Weight for all candidates – Corresponding to height and age as per medical standards. (For Male & Female)	
f)	Medical Standard: Visual Standard: - <ol style="list-style-type: none"> 1. Visual Acuity unaided (NEAR VISION) Better eye- N6, Worse eye- N9 2. Uncorrected visual acuity (DISTANT VISION) Better eye- 6/6, Worse eye- 6/9 3. Refraction: Visual correction of any kind is not permitted even by glasses. 4. CP-III BY ISIHARA Note :- <p>(i) In right handed person, the right eye is better eye and vice versa. Binocular Vision is required.</p> <p>(ii) Candidates must not have knock knee, Flat Foot, Squint in eyes or varicose vein. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.</p> <p>(iii) Detailed Medical Examination shall be conducted during Recruitment process as per Revised Medical Guidelines issued by MHA vide UO No.A.VI-1/2014-Rectt(SSB) dated 20.05.2015 and other related instructions issued by higher formation from time to time. RME of unfit candidates in DME shall be conducted as per Revised uniform Guidelines for RME issued vide MHA OM No.E-32012/ADG(Med)/DME & RME/DA.1/2020(Part file)/1166 dated 31/05/2021.</p>	
g)	No. of chances applicable to compete in the LDCE	Number of chances admissible: Not more than three chances will be given to any Constable or Head Constable (General Duty) and Constable (Tradesmen) for appearing in the Limited Departmental Competitive Examination. Chance will be counted only if candidate appears in written examination.

14. SELECTION PROCEDURE

The selection will consist of the following: -

i)	Stage-I	Checking of service records.	No marks are allotted. However, it should be ensured that candidates must have good ACRs/APARs for last 05 years and should have not been awarded any major or minor punishment(s) during his/her entire service till joining the post of ASI/Exe(LDCE) on appointment. Candidate(s) should be free from DE/Vigilance including Sexual Harassment and Criminal case till joining the post.	
ii)	Stage-II	Written Examination	Written examination (OMR/CBE mode) : There should be one question paper of objective type multiple choice questions consisting of 200 marks with 3½ hours duration to assess candidates in the following subjects in OMR/CBE mode:-	
			Subjects (Time : 3 ½ Hours.)	Marks : 200
			1. General Intelligence and reasoning	50 marks
			2. General awareness & Professional knowledge	50 marks

		3. Numerical ability	50 marks										
		4. Comprehension and communication skill (English)	50 marks										
		Total:	200 marks										
		The cut off marks for qualification in written examination: A candidate shall secure at least 40% marks in each part & 45% in aggregate. Relaxation of 5% marks will be given to the candidates belonging to SC/ST categories.											
iii)	Stage-III	Physical Standard Test.	As mentioned in Para-13(e) above. <u>No candidate who has been appointed in lower ranks on compassionate grounds after availing relaxation in standards as mentioned in Para-13(e) is eligible to appear in Limited Departmental Competitive Exam (LDCE).</u>										
iv)	Stage-IV	Physical Efficiency Test.	<p>It will be qualifying in nature consisting running event as enumerated in annual PET norms prevalent in CISF. The PET norms for ASI/Exe(LDCE) post for male & female candidates are as under :-</p> <p><u>For Male :</u></p> <table border="1"> <thead> <tr> <th>Nature of event</th> <th>Upto 35 yrs of age</th> <th>From above 35 to 45 yrs of age</th> </tr> </thead> <tbody> <tr> <td>Run (2 miles /3.2km)</td> <td>16 min 6 sec</td> <td>17 min 46 sec</td> </tr> </tbody> </table> <p><u>For Female:</u></p> <table border="1"> <thead> <tr> <th>Nature of Event</th> <th>Upto 45 yrs of age</th> </tr> </thead> <tbody> <tr> <td>1.6 km/one mile run</td> <td>11 min</td> </tr> </tbody> </table> <p>PET shall not carry any marks. The tests will be qualifying/elimination tests.</p>	Nature of event	Upto 35 yrs of age	From above 35 to 45 yrs of age	Run (2 miles /3.2km)	16 min 6 sec	17 min 46 sec	Nature of Event	Upto 45 yrs of age	1.6 km/one mile run	11 min
Nature of event	Upto 35 yrs of age	From above 35 to 45 yrs of age											
Run (2 miles /3.2km)	16 min 6 sec	17 min 46 sec											
Nature of Event	Upto 45 yrs of age												
1.6 km/one mile run	11 min												
v)	Stage-V	Detailed Medical Examination	As per Para-13(f) above. Detailed medical examination of the candidates will be conducted as per existing instructions and guidelines issued vide MHA UO No.A-VI-1/2014-Rectt/(SSB) dated 20.05.2015. Each candidate will be declared either "Fit" or "Unfit", and no one will be categorized "Temporary Unfit". Review Medical Examination of unfit candidates in DME will be conducted as per instructions and guidelines issued vide MHA UO No.E-32012/ADG(Med)/DME & RME/DA.1/2020(Part file)/1166 dated 31/05/2021.										

		Additional 10% candidates over and above the number of vacancies from amongst the qualified candidates in Written Examination and PET, in order of merit shall be called for medical examination to take care of those candidates who either remain absent or fail in DME/RME. The candidates declared fit in DME/RME will not have a right of final selection, as final selection will be merit based depending upon the number of vacancies. Hence any claim in this regard later on will not be entertained.
(vi)	Final Selection:	Final selection of candidates will be made according to availability of vacancies and merit subject to their being declared 'FIT' in the Detailed Medical Examination or Review medical examination as the case may be.

15. IMPORTANT DATES OF RECRUITMENT PROCESS :-

Submission of online applications form and appendices by the eligible departmental candidates on tab provided at individual employee corner on CISF website.	20.01.2024 to 20.02.2024
Submission of hard copies of application form, appendices and documents as per para-4 above by the candidates to Unit concerned.	20.01.2024 to 25.02.2024
Verification of hard copies of application form, appendices and documents produced by the candidates with their service documents by Unit Commander.	By 10.03.2024
Forwarding of hard copies of applications forms in appendix-A, appendices (B, & B-1) and relevant documents as per para-4 of this notification received from the candidates and Certificate of Unit Commander as per Annexure-1 to concerned DIsG/RRCs.	By 15.03.2024
Scrutiny of online application form, appendices and their hard copies and requisite documents as per para-4 as received from concerned Unit Commanders and acceptance of applications of eligible candidates by concerned DIsG/RRCs. Further, DIsG/RRCs shall put necessary remarks regarding acceptance/rejection of candidates in online recruitment software as well as annexure-1 in hard copy. DIsG/RRCs will also issue roll number to the candidates whose application are provisionally accepted, through online recruitment software in consultation with EDP Cell, FHQ.	By 31.03.2024
Submission of data of accepted/rejected candidates to FHQ (Rectt. Branch) in ms-excel format.	By 05.04.2024
Conduct of Written Examination	2nd Quarter 2024 (Tentative)
Declaration of written examination result	2nd Quarter 2024 (Tentative)
Conduct of Physical Standard Test (PST), Physical Efficiency Test (PET) & Documentation	2nd Quarter 2024 (Tentative)
Conduct of Medical Examination (DME/RME)	3rd Quarter 2024 (Tentative)
Commencement of Basic Training	3rd Quarter 2024 (Tentative)

16. Important instructions: -

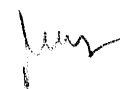
- (i) Applications must be submitted by eligible departmental candidate(s) in online mode through the tab provided at individual employee corner on CISF website of eligible Head Constable (GD), Constable (GD) and Constable (TM) from 20.01.2024 to 20.02.2024.
- (ii) All eligible departmental candidates may submit their online application as per Appendix-A, and certificates as per appendix- 'B' & B-1.
- (iii) After applying through online applications, the candidates will submit hard copy of duly filled application form, appendices and requisite documents as mentioned at Para-4 of this notification to their Unit Commander for scrutiny and verification with service documents.
- (iv) If there is any change/amendment in the eligibility condition, the same will be published on CISF website (www.cisf.gov.in). Candidates may check the same from the website or from the Unit Office, Office of Sector IsG/Zonal DIsG.
- (v) Mere submission of the application does not give the candidate right to be considered unless he meets the eligibility requirements prescribed for the post.
- (vi) 03 chances only are applicable to the candidates and chances will be counted only if candidate(s) appears in the written examination. Hence, no need to submit unwillingness for appearing in written examination or representation for not counting chance or reserve chance for future recruitments.
- (vii) No representation for acceptance of applications in respect of those (a) who have become overage as on 01.08.2023, (b) has been awarded even a minor punishment and (c) not belonging to Constable (GD), Constable (Tradesmen) and Head Constable/GD for which the vacancies are notified, will be forwarded to this Directorate.
- (viii) **Uploading of Photograph** – Recent scanned colour passport size photograph duly printed the date of photograph (i.e not more than 03 months old from the date of publication of this Notification) in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5cm (height). The photograph should be in Uniform without cap, spectacles and both ears should be visible. The date on which the photograph has been taken must be clearly printed on the photograph.
- (ix) **Uploading of Signature** – Scanned signature in JPEG format (10KB to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height).
- (x) Last date and time of submission of online applications is 20.02.2024.
- (xi) The candidates must have their own personal e-mail ID and active mobile number and details of the same shall be furnished in the online application form, since important information relating to recruitment may be given to them through SMS or email.
- (xii) Some of the columns of application form shall be auto filled as per PIS records of the candidates. If any candidates want to add/modify such details like educational qualification, caste etc., he/she shall modify the same through their Unit concerned before submission of online application.
- (xiii) Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After final submission of online application candidate will not able to modify the same.



17. **RESPONSIBILITY OF THE UNIT COMMANDERS**

Unit Commanders will personally ensure that:-

- a) A copy of this notification is circulated to all Coy Commanders and is also affixed on the notice board and contents of the notification are also brought to the notice of all eligible personnel.
- b) **Unit Commander should ensure that the personnel on Election duty, Temporary duty, attachment etc should be informed well in time.**
- c) Eligible personnel of the unit may be informed that **only three chances** are available for appearing in the LDCE and chance will be counted if candidates appear in the written examination.
- d) It should be ensured that hard copies of duly filled online applications, appendices & relevant documents in respect of all applicants of the unit have been obtained.
- e) It should be ensured that application form is filled correctly and the candidate is fulfilling the eligibility criteria as prescribed in Para-2 and 13 of this notification. Particulars filled in the application form should be verified from the service documents of the candidate. No column should be left unchecked, this may lead to complications at a later stage.
- f) It should be ensured that the candidate has given declaration about availed chances at appropriate place of application form.
- g) The procedure for counting of 03 chances for the post ASI/Exe(LDCE) as enumerated at Para-6 of this Notification may be strictly followed by the Unit Commanders.
- h) It should be ensured that hard copies of applications are accompanied with copies of required certificates/documents, duly attested.
- i) A copy of colour passport size photographs with date (copy of same photograph as uploaded in online application form) may be obtained from the candidates and enclosed with hard copy of their application form for verification at further stages.
- j) Service documents of the individuals, whose applications are received at Unit, may be updated including **Annual Remarks (APAR) up to 31.12.2023 and SHAPE- I certificate for the year 2023** and applications of the candidates may be verified with the particulars of service documents.
- k) After scrutiny & verification of hard copies of application form and relevant documents received from the candidates, Unit Commander will give a certificate as per annexure-1 with regard to preliminary scrutiny of applications & verification of documents from service documents of the candidates and no objection certificate for permitting the candidate for applying for the post of ASI/Exe(LDCE)-2023, to concerned DIsG/RRCs for further verification, acceptance of application to keep with the dossier of respective candidates.
- l) The hard copies of application forms, appendices, relevant documents and Certificate of Unit Commander as per annexure-1 will be submitted by concerned Unit Commanders to their respective **DIsG/RRCs (i.e., DIG(NZ-I) New Delhi, DIG(SZ-1) Chennai, DIG(WZ) Mumbai, DIG/RRC 2ND RB Ranchi, DIG(NEZ-II) Kolkata, DIG (NCR) New Delhi, DIG (CZ)**



Bhilai and DIG (NEZ-1) Guwahati, as the case may be) so as to reach them on or before 15.03.2024.

- m) If any candidates found not eligible for applying to the post, Unit Commander will give necessary remarks/reason regarding rejection of his candidature at annexure-1. Hard copies of application form, appendices and documents produced by all candidates alongwith certificate of Unit Commander in annexure-1 may be forwarded to DIsG/RRCs even the candidate(s) is not eligible for the post. DIsG/RRCs shall finally accept/reject application of the candidate(s) in online software as well as hard copy.
- n) **In case any candidate who is having clean record of service as on the date of submission of application, is awarded any major or minor punishment subsequently in between the date of submission of application and the date of joining to the post of ASI/Exe(LDCE), his/her candidature will be rejected forthwith.**
- o) If any candidates who have not maintained 'Good' ACRs/APARs for the last five years and who have been awarded any major or minor punishment(s) during his/her entire service till submission of application, his/her application may be rejected. Further, **in case, a candidate is awarded any major or minor punishment after submission of his/her application, it will be the responsibility of the concerned Unit Commander to inform the facts to the application receiving DIsG (RRCs) and not to relieve such candidate for attending the Written Exam/PST/PET/Medical whenever he/she is called for the same. Information to this affect may also be sent to this Dte. The candidature of such candidates may be rejected by DIsG/RRCs.**
- p) In case any candidate who is holding the post in GD & TM cadre on the date of submission of application and subsequently accepts appointment to any other cadre of the Force viz., Fire or Ministerial, etc., he/she will become ineligible to compete in this LDCE and his candidature will be rejected.

18. ACTION TO BE TAKEN BY THE DIsG (RRCs) :

- (i) The application form of eligible departmental candidates will be received through online mode from 20.01.2024 to 20.02.2024.
- (ii) Concerned Unit Commanders will also forward hard copies of duly filled online application forms, appendices and relevant documents as per Para-4 of this notification alongwith certificate of Unit Commander as per annexure-1 to concerned DIsG/RRCs after preliminary scrutiny and verification.
- (iii) The DIsG/RRCs will function as 'Regional Recruitment Centre(RRCs)' as mentioned at Para- 10 of this Notification.
- (iv) Concerned RRCs will detail one Gazetted Officer as In-charge of application scrutiny team.
- (v) Immediately on receipt of hard copies of duly filled application form, appendices, requisite documents and certificate of Unit Commander in annexure-1, the same will be scrutinized thoroughly by DIsG/RRCs and it must be ensured that the candidate fulfills the prescribed eligibility criteria as mentioned in this notification.
- (vi) DIsG/RRCs will finally accept/reject the online application form and hard copy of the same and put remarks about acceptance/rejection of application with signature & seal in appropriate place at annexure-1. Further, DIsG/RRCs will upload the annexure-1 in recruitment software.

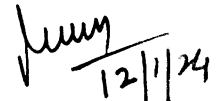
- (vii) If any candidate(s) found not eligible for applying to the post his candidature may be rejected.
- (viii) In case any candidate who is having clean record of service as on the date of submission of application, is awarded any major or minor punishment subsequently in between the date of submission of application and the date of joining to the post of ASI/Exe(LDCE), his/her candidature will be rejected forthwith.
- (ix) If any candidates who have not maintained 'Good' ACRs/APARs for the last five years and who have been awarded any major or minor punishment(s) during his/her entire service till submission of application, his/her application may be rejected. Further, in case, a candidate is awarded any major or minor punishment after submission of his/her application, the candidature of such candidates may be rejected and information in this regard may be given to this Dte and Unit concerned.
- (x) DisG(RRCs) shall allot roll number to the candidates whose application are found to be in order and provisionally accepted. Roll number should be allotted as per alphabetical order of names through online recruitment software in consultation with EDP Cell, FHQ. These tasks i.e acceptance/rejection of candidature, allotment of roll number should be completed by 31.03.2024.
- (xi) The Roll Number which will be allotted to the candidates will be of 5 digits. The first digit will indicate the Zone and the rest of the four digits will be allotted in alphabetical order of names of the candidates to those applications which have been found in order and accepted. **The Zonal Code (RRCs) is indicated as:- NZ(1)-1, WZ-2, SZ(1)-3, RRC/2nd RB Ranchi-4, NEZ(II)-5, NCR Zone-6, CZ-7 and NEZ(1)-8.**
- (xii) A register will be maintained in the following proforma and details of each application will be recorded therein: -

Sl. No	CISF No.	Rank	Name	Gender	Unit	No. of chances previously availed	Accepted/ Rejected	Reason for rejection	Roll No. (allotted if application is accepted)	Signature of officer who checked	Re-marks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

Note: Columns 8 & 9 will be filled by the officer who will endorse his signature in column 11 after scrutiny of applications. Roll No. under column 10 will be written by the person who has been authorized to allot the same by concerned RRCs.

- (xiii) RRC wise number of applications found in order and accepted alongwith list of such candidates may be forwarded to this Directorate in ms-excel format only by 05.04.2024.
- (xiv) Dossiers of the candidates will be maintained at DisG/RRCs.

संलग्न: यथा उपरोक्त।


 (दीपक अग्रवाल)
 उप महानिरीक्षक / भर्ती

Copy to :-

The ADsG, APS/North/South

: For kind information please.

Internal:-

1. AIG/Tech, FHQ : Request to upload the notification on CISF website as well as recruitment website for information to all CISF personnel. It is requested to develop tamper-proof and secure software for acceptance of online application. It is requested to provide the copy of SOP for handling the software for further circulation to all concerned. A link may also be provided to all RRCs for proper scrutiny of online applications. Further, a link may also be provided to Rectt Branch, FHQ for follow up action please.
2. AIG/Adm (for HQ Estt), FHQ : For necessary action please.
3. All Branches of FHQ : For information to all personnel.

Copy forwarded to the following with a request to bring the contents of this letter to the notice of CISF personnel who are on deputation in their organizations and to forward hard copies of applications of eligible personnel, appendices, relevant documents and Certificate of Unit Commander in annexure-1 directly to the **concerned DisG/RRCs of CISF by 15.03.2024** under intimation to their last CISF Unit from where the he/she has proceeded on deputation: -

1. The Inspector General (Admin), NIA HQRs., Opposite CGO Complex Lodhi Road New Delhi-110003.
2. The Administrative Officer (Estt), CBI, Block NO. 3, 4th Floor, CGOs Complex, Lodhi Road, New Delhi
3. The Group Comdr (Estt), NSG, Estt Branch, Mehram Nagar, Palam, New Delhi.
4. The AIG (Adm), SPG, SPG Complex, Sector-8, Dwarka, Papan Kalan, New Delhi-45.
5. The Assistant Director (G), Intelligence Bureau, 35, S.P. Marg, New Delhi.
6. The Personal Officer (Estt) NTPC, NTPC Bhawan, Scope Complex, 7 Institutional Area, Lodhi Road, Delhi.
7. The Under Secretary (Pers.B), Cabinet Secretariat, Room No.1001,B-1 Wing, 10th Floor, Pt Deendayal Antyodya Bhawan, CGO Complex, Lodhi Road, New Delhi.
8. The Under Secretary (Estt), NHRC, Manav Adhikar Bhawan, C Block GPO Complex, INA, New Delhi-110023.
9. The Adm Officer (PE), Ministry of External Affairs, South Block, New Delhi
10. The DG, NCB, Block-1, Wing-7, R K Puram, New Delhi
11. The Asstt Director (Adm), BPR&D, NCRB, National Highway-8, Mahipalpur, New Delhi-110037.
12. The General Manager (Admin), Indian Oil Corporation Ltd. Scope Complex, Core-2, 7, Industrial Area, Lodhi Road, New Delhi-110003.
13. The Asstt Adm Officer, SVP, NPA Hyderabad (AP)
14. The Director General, NDRF, East Block 7, Level7, Sector1, Vivekanand Marg, R.K Puram, New Delhi, Delhi-110066.
15. The Addl. Director, Wild Crime Control Bureau, 2nd Floor, Trikoot, Bhikaji Cama Place, New Delhi-110066.
16. The Supdt/Estt.II Branch, Office of the Director General of Police, Punjab, Chandigarh.
17. Principal Chief Controller of Accounts, MHA, Room No. 127-D, North Block, New Delhi - 110001.
18. The Deputy Director/Pers, Bureau of Civil Aviation Security, Ministry of Civil Aviation, A-Wing, I-III Floor, Janpath Bhawan, Nanpath, New Delhi.

**APPLICATION FORM FOR RECRUITMENT TO THE POST OF ASSTT. SUB INSPECTOR (EXECUTIVE) IN CISF
THROUGH LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION – 2023.**

1. Registration ID : _____
2. Name : _____
3. CISF No: _____
4. Rank : _____
[Only Head Constable/GD, Constable/GD,
Constable (Tradesmen) are eligible] _____
5. Father's Name: _____
6. Date of birth : _____
(Attach 10th class certificate with hard copy of application)
7. Gender (Male/Female) : _____
8. Category (Whether UR/SC/ST) : _____
(Attach caste certificate of SC/ST with hard copy of application)
9. Whether entered into service claiming the benefits on the basis of SC/ST
Certificate or otherwise: _____
10. Whether belong to Hilman etc. : _____
(Attach certificate with hard copy of application)
11. Whether entered into service claiming the benefits of hailing
from hill area or otherwise: _____
12. Religion: _____
13. Name of State/UT of the applicant: _____
14. Date of appointment in CISF: _____
15. Present Unit (in case on deputation,
please indicate name and address of
the present department and also the
name of the last CISF unit from where
you had proceeded for deputation): _____
16. Mobile No : _____
17. Email id : _____
18. CISF Service ID card No. : _____
(Attach certificate with hard copy of application)

upload recent colour
passport size photograph
duly dated (i.e. not more
than three months old from
the date of publication of
this Notification) in uniform
without cap in JPEG
format (20KB to 50KB,
3.5cm(width x 4.5 cm
(height))

19. Educational qualifications : _____
(Attach certificate with hard copy of application)
20. Details of punishment awarded (if any) Major : _____
Minor : _____
21. No. of chances so far appeared in
ASI/Exe(LDCE) Examination : _____
22. Visible Identification Marks: (i) _____
(ii) _____
23. Date of completion of 5 years of service: _____.

Certified that all the information as furnished by me in this application are true and in case at any stage, any of them is/are found incorrect or false, the competent authority can reject my candidature without assigning any reasons thereof.

Further certified that I have not availed three chances so far in competing in this examination and information furnished by me against column 21 is correct. In case at any stage, even after my appointment (if I am selected to the post) this information is found false or incorrect, my candidature may be rejected/I may be reverted back to my substantive post, as the case may be, by the competent authority, without assigning any reasons thereof and also competent authority may take any appropriate disciplinary action against me for furnishing of false and incorrect information.

Date : _____

Place :

Signature of the candidate

प्रश्नावली / QUESTIONNAIRE FORM

1	क्या आपको कभी किसी न्यायालय या किसी न्यायिक संस्थान द्वारा दोषी साबित किया गया है ? Have you ever been convicted by any court of law or any other judicial institution?	हां/ नहीं YES/NO
2	क्या आपके खिलाफ किसी न्यायालय में कोई मुकदमा लंबित है? Is there any case pending against you in any court of law?	हां/ नहीं YES/NO
3	क्या आपके खिलाफ कभी कोई एफआईआर दर्ज की गई है और क्या आपके खिलाफ केस चल रहा है ? Has any FIR been lodged and case is pending against you?	हां/ नहीं YES/NO
4-	Was any FIR ever lodged against you in the past? या आपके खिलाफ पूर्व में कोई एफ आई आर दर्ज की गई थी क. यदि हाँ तो केस संख्या और एफ.आई.आर. किस धारा के अधीन दर्ज की गई थी ? a If yes, case No. and sections under which FIR was lodged? ख. उस पुलिस स्टेशन का नाम जहां पर एफ.आई.आर दर्ज की गई थी ? b Name of Police Station where FIR was lodged? ग. क्या केस चार्जशीट किया गया था अथवा एफ.आर. में वापिस कर दिया गया था ? c Was the case charge sheeted or returned in FR? घ. यदि केस चार्जशीट किया गया था तो न्यायालय में इसका क्या परिणाम रहा ? d If case was charge sheeted, what was the outcome in court? (क) दोषी ठहराया गया (i) Convicted (ख) दोषमुक्त किया गया (ii) Acquitted (ग) समझौता हुआ (iii) Compromised (घ) उसका सामना किया (iv) Compounded (ङ) कोई अन्य कृपया उल्लेख करें। (v) any other. Please specify	हां/ नहीं YES/NO
5	क्या आपको कभी केन्द्रीय या राज्य सरकार की किसी सेवा से बर्खास्त/निष्कासित किया गया है? Have you ever been dismissed/removed from any service under the Central or State Govt?	हां/ नहीं YES/NO
6	क्या आपको कभी परीक्षा के दौरान सेवा से समाप्त किया गया है ? Have your service ever been terminated while on probation ?	हां/ नहीं YES/NO
यदि उपरोक्त में से किसी का भी जवाब हां में है तो कृपया पूर्ण विवरण अलग पृष्ठ पर दें। If the answer to any one of the above is YES then please provide complete details on a separate sheet.		

वचनबंध/UNDERTAKING

मैं घोषित करता हूँ कि उपरोक्त सूचना मेरी जानकारी और विश्वास से पूर्णतया सत्य हैं। मैं यह समझता हूँ कि अगर उक्त सूचना मिथ्या या असत्य पाई जाती है तो किसी विभागीय अथवा न्यायिक प्रक्रिया जो मेरे विरुद्ध शुरू की जायेगी के अलावा मेरी उम्मीदवारी को भी समाप्त किया जा सकता है।

I declare that the above information is true to the best of my knowledge and belief. I understand that in case the information is found to be false or incorrect my candidature is liable to be cancelled apart from any departmental or legal proceedings that may be initiated against me.

आवेदक के हस्ताक्षर

Signature of the candidate

नाम/Name

बल संख्यां/CISF No.

पद/Rank

स्थान/Place

दिनांक/Date

CERTIFICATE ON PAST PUNISHMENT / DEPARTMENTAL ENQUIRY/CRIMINAL CASE/SEXUAL HARASSMENT CASE

1.	Is there any criminal case pending against you?	Yes/No
2.	Is there any sexual harassment case pending against you?	Yes/No
3.	Have you ever been punished in course of any Departmental Enquiry?	Yes/No
4.	Is there any Departmental Enquiry pending against you in any unit?	Yes/No
5.	According to best of your knowledge, is any complaint of any kind pending against you?	Yes/No
6.	Was any Departmental Enquiry ever conducted against you in the past?	Yes/No
	a) If yes, section under which DE was conducted?	Major/ Minor
	b) Name of the Unit where DE was conducted.	
	c) If DE was conducted, what was the outcome?	
	i) Found Guilty/exonerated by Disciplinary Authority	Found Guilty / Exonerated
	ii) Exonerated by Appellate Authority	Yes/No
	iii) Exonerated by Revisioning Authority.	Yes/No
	iv) Any other, please specify.	

UNDERTAKING

I _____ declare that the above information is true to the best of my knowledge and belief. I understand that in case the information is found to be false or incorrect my candidature is liable to be cancelled apart from any departmental or legal proceedings that may be initiated against me.

Signature of the candidate

Name : _____

Place: _____

CISF No. _____

Dated: _____

Rank : _____

The form of certificate to be to be produced by Scheduled Caste and Scheduled Tribe candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of Shri _____ of village/Town* _____ in
District/Division* _____ of the State/Union Territory*
_____ belongs to the _____ Caste/Tribe* which is
recognised as a Scheduled Caste/Scheduled Tribe* under:-

- @ The Constitution (Scheduled Caste) Order , 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951*
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951*
As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization) Act, 1971, the Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 1976. , the State of Mizoram Act, 1986 the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987]
- @ The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956 _____
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Caste Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 1990
- @ The Constitution (Scheduled Tribes) Orders (Amendment) Act, 1991
- @ The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes Certificate issued to Shri/Smt* _____ Father/Mother of Shri/Smt./Kumari* _____ of village/Town* _____ in District/Division* _____ of the State/UT* _____ who belongs to the _____ Caste/Tribes* which is recognised as a SC/ST* in the State/Union Territory* _____ issued by the _____ (name of the prescribed issuing authority) vide their No. _____ dated _____.

3. Shri/Shrimati/Kumari* _____ and or * his/her* family ordinarily reside(s) in Village/Town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Place
Date

Signature

** Designation _____

(With Seal of Office)
State/Union Territory

* Please delete the words which are not applicable.

@ Please quote specific Presidential order.

% Delete the paragraph which is not applicable.

Note :-The terms 'ordinarily' reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC Certificates.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/+ Sub Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/ Executive Magistrate.(+not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officers not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
 - (v) Administrator/ Secretaru to Administrator/ Development Officer (Lakshadweep).
- Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISION OFFICER.

**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND
TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri/Kumari _____ Son/Daughter of Shri
_____ is permanent resident of
village _____ Tehsil/Taluka _____ District
_____ of _____ State.

2. It is further certified that :-

*Residents of entire area mentioned above are considered as (Garhwali, Kumaouni, Dogras, Marathas, Sikkimese) for relaxation in height and chest measurement for recruitment in the para military forces of the Union of India;

*he/she belongs to Himachal Pradesh & Jammu & Kashmir/North Eastern States and is considered for relaxation in height and chest measurement for recruitment in the para military forces of Union of India.

*he/she belongs to _____ Tribals/Adivasi community and is considered for relaxation in height and chest measurement for recruitment in the para military forces of the Union of India.

Dated:
Place:
Magistrate/Tehsildar

Signature
District Magistrate/Sub Divisional

*Delete whichever is not applicable.

CERTIFICATE OF UNIT COMMANDER

(To be filled by the Unit Commander/The Department where the candidate is presently posted/on deputation (as the case may be) after verifying from the service book/Certificate produced by the candidate)

It is certified that :-

1. His/her date of birth is _____
2. He/she belongs to SC/ST category and has attached copy of certificate on the prescribed proforma duly attested by a GO with the application form;
3. He/she belongs to Hill area etc and has attached copy of certificate on the prescribed proforma with the application form;
4. He/she has completed 5 year's service as on 01-08-2023 (appointed on or before 31.07.2018)
5. **No Criminal/DE/Vigilance cases including sexual harassment charges are either pending or contemplated against him/her.**
6. He/she possesses requisite educational qualification for the post as per notification.
7. Certified that the Department/Office has **no objection in permitting** CISF No. _____ Rank _____ Name _____ for applying to the post of _____ in CISF. It is further certified that CISF No. _____ Rank _____ Name _____ has not been awarded with any punishment (Major/Minor) till date and his performance for the last 05 years of service in this Department/Office has been "Good" and above.
8. **Certified that the data mentioned by the candidate in application form, appendices and documents produced by him/her have been verified from the service documents of the candidate and found to be correct/incorrect. His/her application may be provisionally accepted/rejected (please specify below, reason for rejection, if applicable).**

- (i) _____
(ii) _____

Date: _____
Place: _____

Signature of Unit Commander

Name _____

Designation _____ (Office Seal)

TO BE FILLED BY THE DIG/RRC

Accepted/Rejected (if rejected, give reasons therefore)

Signature of DIG/RRC
(Office Seal)