

GOVERNMENT OF PUDUCHERRY

POLICE DEPARTMENT

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NO.238/Estt.I(B)/Rectt/HG/2023

Puducherry, Dated: 27.10.2023



Date and time for submission of  
online application :  
30.10.2023 -10.00 A.M.  
to  
29.11.2023 - 05.45 P.M.

**NOTIFICATION**

Applications are invited for the enrollment of Home Guard (Female) from the Residents of the Union Territory of Puducherry as detailed below:-

Sl.No.	Region	No. of Enrollment
1	Puducherry	58
2	Karaikal	12
3	Mahe	9
4	Yanam	1
	<b>Total</b>	<b>80</b>

**Note :-**

1. Home Guards against vacancies marked for each region will be filled up from candidates having permanent address of that region only. For instance, 9 Home Guard vacancies of Mahe would be filled up from candidates having permanent address in Mahe only.
2. The numbers notified are existing as well as anticipated. However, Government reserves the right either to enhance or to reduce or to alter the number notified depending upon the actual requirement and also to cancel the selection process. No interim enquiries will be entertained.

**I. QUALIFICATION FOR ELIGIBILITY:**

- i) Pass in Standard 10 or its equivalent.
- ii) Should be domicile of Puducherry Union Territory.

**II. AGE LIMIT:**

Should have completed the age of 18 yrs, and should not have crossed the age of 40 yrs as on 29/11/2023.

**III. NATIVITY/ RESIDENCE:**

Those who are natives of Union Territory of Puducherry or residents by continuous residence in the U.T. for the last 5 years immediately preceding the date of notification only are eligible to apply for enrollment of Home Guard. The applicants on selection should furnish the fresh Nativity/Residence Certificate issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar at the time of Certificate verification.

*(Handwritten mark)*

#### IV. METHOD OF RECRUITMENT:

The enrollment will be made through different stages of selection process as detailed below:-

(i) **Physical Standard Test**

Details	Women
Height	Not less than 154 cms.
Weight	Minimum 45 kgs.

(ii) **Physical Efficiency Test**

Stage	Men	
	Event	Minimum standard
I	200 meters run	45 seconds
II	Long Jump	2.75 Meters
III	High Jump	0.9 Meters

**APPEAL :** The appeal made by any candidate on the same day of the Physical Standard Test / Physical Efficiency Test will be examined and decided by the Committee constituted for this purpose.

**Note :**

- (i) *All the above events are compulsory.*
- (ii) *Each stage is qualifying stage by itself for the next stage i.e. only the candidates who qualify in the Physical Standard Test will be eligible to the Stage I of the Physical Efficiency Test and so on.*
- (iii) *Three chances will be given to qualify in the long jump and high jump only.*

**iii) Written Test (100 Marks) :**

- (i) All candidates who qualify the physical standard and physical efficiency test shall undergo a written test. The questions will be of SSLC standard of objective type. The test will be of 2 hours with maximum of 100 marks questions.

(ii)

Sl. No.	Subject	Max. Marks
1	Mathematics and General Science	25 (Twenty Five)
2	History ,Geography & Civics	25 (Twenty Five)
3	General Knowledge & Current Events	50 (Fifty)
	<b>Total</b>	<b>100 (Hundred)</b>

- (ii) The Question paper will be in bi-lingual i.e., in English and in any one of the regional languages namely, Tamil or Telugu or Malayalam. Therefore, the candidates should indicate the choice of the language in which they prefer to write the examination, in the on-line application. Negative mark of 0.25 will be awarded for every wrong answer and multiple answers to a question will be treated as a wrong answer. Candidates are, therefore, advised to keep this aspect in mind while answering the questions.

(iii) Answering would be in the form of shading the correct answer by using **BLACK BALL POINT PEN** only and the applicants are permitted to take the carbon copy of their answer sheet along with their question booklet.

iv) The answer key will be published in the recruitment website <https://recruitment.py.gov.in> after completion of Examination process.

**V) MEDICAL EXAMINATION:**

The candidates who pass the Physical Standard Test, Physical Efficiency Test and Written Examination shall be medically examined by the Specialists in Govt. General Hospital, Puducherry and finally certified by the Assistant Director (RMO) under the supervision of Medical Superintendent, Govt. General Hospital, Puducherry as detailed below:-

**Medical standards:**

a. Eye sight :

**Distant Vision**

(I) Normal-Both eyes should be 6/6.

(OR)

(1) Better eye with correction 6/6.

(2) Worse eye vision 6/12(without correction).

(OR)

Both eyes should be 6/9.

**Near Vision**

Normal - Both eyes should be J<sub>I</sub>.

(OR)

Better eye with correction J<sub>I</sub>.

and worse eye without correction J<sub>II</sub>.

(II) Free from colour Blindness.

b. Hearing :

Free from any disability.

c. Defects or Deformity :

Free from any defect or deformity of limbs.

e. Disease :

Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Home Guards.

e. Other :

Should not be flat-footed or suffering from knocked-knees and bowed legs.



## **DEPARTMENTAL RECRUITMENT COMMITTEE**

The enrollment of the candidates will be finalized by the Departmental Recruitment Committee consisting of the following officials:

- |   |                    |
|---|--------------------|
| 1. Senior Supdt. of Police(Head Quarters)<br>-cum-Commandant(Home Guards) | - Chairman         |
| 2. Superintendent of Police, (Head Quarters)                              | - Member Secretary |
| 3. Officer on Special Duty  | - Member           |
| 4. Superintendent of Police (Home Guards)                                 | - Member           |

### **VI) DATE AND VENUE OF EXAMINATION:**

Physical Standard Test, Physical Efficiency Test, Written Test, Certificate verification and Medical examination will be held in Puducherry only. The exact date, time and venue of the tests will be intimated in due course in the recruitment website & also in leading News Paper.

### **FINAL LIST OF SELECTED CANDIDATES**

Candidates who secure 35% of marks will be considered to have qualified in the test. Wherever suitable candidates are not available, then criterion in aggregate marks may be lowered with the prior approval of the Commandant-General of Home Guards. The result of successful candidates will be hosted in the recruitment portal / Department's website.

### **VII) TRAINING:**

The selected Home Guards will undergo a basic training for 64 parade days at the rate of 3 period of 45 minutes duration each day.


### **VIII) HOW TO APPLY AND LAST DATE FOR APPLICATION:**

Applicants fulfilling the eligibility criteria as mentioned above may apply through online only from the website <https://recruitment.py.gov.in> from 30-10-2023 (10.00 am) to 29-11-2023 (05.45 pm). **ONCE THE APPLICATION IS SUBMITTED NO REQUEST FOR CHANGE OF ANY DATA SHALL BE ENTERTAINED AT ANY COST AFTER 29.11.2023 (05.45PM). ALL ARE REQUESTED TO BE EXTREMELY CAREFUL WHILE FILLING UP THE ONLINE APPLICATION.**

The enrolment of Home Guards is purely voluntary in nature governed under the Home Guards Act, 1965 and Puducherry Home Guards Rules, 1966.

**IX)** Further instructions will be given to the candidates in the admit card of the respective tests.



  
(R. ELUMALAI)  
OFFICER ON SPECIAL DUTY

## GENERAL INSTRUCTIONS TO THE CANDIDATES

**Applicants should read the following instructions carefully before applying:**

1. Mode of applying for Enrollment /Engagement to the Honorary post of Home Guard is **only through online**.
2. Avoid registering multiple online applications and register only a single application. All multiple online applications will be cancelled.
3. **Photograph & Signature uploading:**

Applicants shall upload their Photograph and Signature using either option 1 (or) option 2 provided in the recruitment portal as given below:-

### **Option 1 (Scanned Photograph and Signature as a single image)**

Applicants are instructed to scan their recent passport size colour photograph & signature in an A4 sheet with 200 DPI resolution, dimensions should be minimum of 600 x 600 pixel and the file size should be less than 150KB. (as shown in guidelines video for uploading and cropping your photograph and signature during online application)

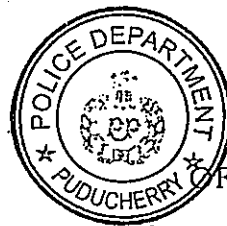
### **Option 2 (Scanned Photograph and Signature as separate images)**

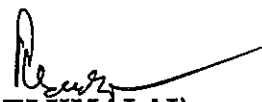
Applicants are instructed to scan their Photograph in JPEG format with 238 x 306 pixel dimension and the file size should be less than 50KB.

Signature file format should be JPEG, dimensions should be 350 x 150 pixel and file size should be less than 30KB

4. The applicants have to register with their Mobile Number in the online portal "https://recruitment.py.gov.in" for applying through online. Then they will be receiving Username and Password through SMS in the mobile number provided while registration. Thereafter, the applicants have to login into the online portal using the Username and Password for applying to the post of Home Guard.
5. The applicants are also advised to change the default Password received in their mobile at first login. It is the applicant's responsibility to take ownership of the password and should not be disclosed to anyone. Otherwise the liabilities arose upon will be the applicant's risk.
6. The applicants will be allowed to view, print & check the status of their application and download the Admit card by login into the online portal using the username and password they received in their mobile number. Hence, they are advised to keep the user name and password safe for future reference until the selection process is over.
7. The applicant, after applying, can also make corrections in their online application, if any error occurred while entering the data. They are allowed to avail this facility till 05.45 p.m. on 29.11.2023. If edited, the candidates need to resubmit their application.
8. The information / data furnished by the applicants in the online application are final and cannot be altered after the last date for applying i.e. 29.11.2023(05.45 pm)
9. The applicants are advised to have a copy of the online generated application for their reference.
10. Certificates are required to be produced by the provisionally short-listed candidates after the notification of results of the examination, only at the time of Certificate Verification.

11. This Department will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of conduct of PST, PET and written examination and therefore, candidature will be provisionally shortlisted. Candidates must go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found accurate, the candidature will be cancelled and the Departmental Recruitment Committee's decision shall be final.
12. All the communications with regard to this enrollment of Home Guard will be published in the Website <https://recruitment.py.gov.in>. Applicants are advised to access the above website and watch news and dailies regularly for information. They are advised to keep the Mobile Number given in the online application active for sending SMS connected with this recruitment.
13. After scrutiny, the status of the application will be indicated in the Website <https://recruitment.py.gov.in>. The Applicants are advised to check the above official website to know their application status.
14. The decision of the Government as to the eligibility or otherwise of the applicant for admission to the PST, PET & Written Test shall be final.
15. No correspondence will be entertained with regard to the selection process. Candidates are advised to verify the status of their Application/Admit Card etc., through online only.
16. A separate press note will be issued in leading regional news dailies regarding the issue of Admit Card through online. The eligible applicants can download their Admit Card from the website <https://recruitment.py.gov.in> by using the "User Name and Password.
17. **ONCE THE APPLICATION IS SUBMITTED NO REQUEST FOR CHANGE OF ANY DATA SHALL BE ENTERTAINED AT ANY COST AFTER 29.11.2023 (05.45PM). ALL ARE REQUESTED TO BE EXTREMELY CAREFUL WHILE FILLING UP THE ONLINE APPLICATION.**
18. The shortlisting based on the PST, PET and Written Test is only provisional. Success in the Test confers no right for enrollment as Home Guard. The enrollment is subject to verification of character and antecedents, educational qualification/residence claimed by the individual including medical fitness.
19. **HELP LINE:**  
For any clarification, if needed, in filling online application, please contact the Help Line Number 0413-2277900 on all working days between 9.30 a.m. and 5 p.m.



  
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