



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH

**NJIL&OMD**

ICMR- NATIONAL JALMA  
INSTITUTE FOR LEPROSY & OTHER  
MYCOBACTERIAL DISEASES

आई सी एम आर – राष्ट्रीय जालमा कुष्ठ एवं अन्य  
माइकोबैक्टीरियल रोग संस्थान  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार  
कल्याण मंत्रालय, भारत सरकार

ICMR- National JALMA Institute for Leprosy  
& Other Mycobacterial Diseases,  
Department of Health Research, Ministry of Health  
& Family Welfare, Government of India

## VACANCY NOTIFICATION

**Advertisement No. ICMR-NJIL/Admin/Recruitment/Regular/Tech Date: 05.07.2023**

Applications are invited for the following regular posts: -

S. No.	Name of the Post	Total number of posts*	Reservation							Pay Level as per 7 <sup>th</sup> CPC
			Vertical					Horizontal		
			UR	SC	ST	OBC	EWS	PwD	ESM	
1	Technician -1	35	16	5	2	9	3	1	3	Pay Level - 2 (Rs. 19,900 - 63,200)
2	Laboratory Attendant - 1	10	4	2	1	2	1	0	0	Pay Level - 1 (Rs. 18,000 - 56,900)
3	Technical Assistant	23	10	3	1	7	2	0	2	Pay Level 6 (Rs. 35,400 - 1,12,400)
Total		68	30	10	4	18	6	-	-	-

\*Vacancies shown are tentative and may increase/decrease at any stage of recruitment. The last date of submission of application forms is 28/07/2023. Corrigendum, if any, shall be published on the Institute's website only.

Administrative Officer

ICMR-National JALMA Institute for Leprosy & Other Mycobacterial Diseases  
Dr. M. Miyazaki Marg, Tajganj, Agra – 282001

Advertisement No. ICMR-NJIL/Admin/Recruitment/Regular/Tech

Date: 05.07.2023

VACANCY NOTIFICATION

ICMR- National JALMA Institute for Leprosy & Other Mycobacterial Diseases is one of the prestigious research institutes working under the aegis of Indian Council of Medical Research, Department of Health Research, Ministry of Health and Family Welfare, Govt, of India.

ICMR-NJIL&OMD intends to fill up various positions under the Technical Cadre. Offline applications are invited up to 28.07.2023 for the following regular technical cadre posts:

S. No	Details of posts to be filled	
1	Post Code	TECH (LS)
2	Name of the Post	Technician -1 (Life Sciences)
3	Pay Level	Pay Level -2 (Rs. 19,900 - 63,200)
4	Posts (Category)	UR(9), OBC(6), SC(2), ST(1), EWS(2), <b>Total 20</b>
5	Essential Qualification	12th or intermediate pass in science subjects with 55% marks from a Govt. recognized Board. AND At least one-year Diploma in Medical Laboratory Technology from a government recognized institution.
6	Upper age limit	28 years

S. No	Details of posts to be filled	
1	Post Code	TECH (CS/IT)
2	Name of the Post	Technician -1 (Computer Science/Information Technology)
3	Pay Level	Pay Level -2 (Rs. 19,900 - 63,200)
4	Posts (Category)	UR(1), OBC(1), SC(1), <b>Total 03</b>
5	Essential Qualification	12th or intermediate pass in science subjects with 55% marks from a Govt, recognized Board. AND At least one-year Diploma in computer science/ information technology from a government recognized institution.
6	Upper age limit	28 years

S. No	Details of posts to be filled	
1	Post Code	TECH (EE)
2	Name of the Post	Technician -1 (Electrical Engineering)
3	Pay Level	Pay Level -2 (Rs. 19,900 - 63,200)
4	Posts (Category)	UR(4), OBC(1), SC(1), EWS(1), <b>Total 07</b>
5	Essential Qualification	12th or intermediate pass in science subjects with 55% marks from a Govt, recognized Board. AND At least one-year Diploma in electrical engineering from a government recognized institution
6	Upper age limit	28 years

S. No	Details of posts to be filled	
1	Post Code	TECH (Vet)
2	Name of the Post	Technician -1 (Veterinary Sciences)
3	Pay Level	Pay Level -2 (Rs. 19,900 - 63,200)
4	Posts (Category)	UR(1), ST(1), <b>Total 02</b>
5	Essential Qualification	12th or intermediate pass in science subjects with 55% marks from a Govt, recognized Board. AND At least one-year Diploma in Veterinary Science/Animal Husbandry from a government recognized institution.
6	Upper age limit	28 years

S. No	Details of posts to be filled	
1	Post Code	TECH (DCM)
2	Name of the Post	Technician -1 (Driver Cum Mechanic (Light Motor Vehicle))
3	Pay Level	Pay Level -2 (Rs. 19,900 - 63,200)
4	Posts (Category)	UR(1), OBC(1), SC(1), <b>Total 03</b>
5	Essential Qualification	12th or intermediate pass in science subjects with 55% marks from a Govt, recognized Board. AND At least one-year Diploma in Driver Cum Mechanic (Light Motor Vehicle) from a government recognized institution.
6	Upper age limit	28 years

S. No	Details of posts to be filled	
1	Post Code	LA-1
2	Name of the Post	Laboratory Attendant - 1
3	Pay Level	Pay Level -1 (Rs. 18,000 - 56,900)
4	Posts (Category)	UR(4), OBC(2), SC(2), ST(1), EWS(1), <b>Total 10</b>
5	Essential Qualification	10th Pass with 50% marks in aggregate from a Govt, recognized board AND One year working experience in a Govt, recognized/approved/registered Laboratory or ITI in any field or trade certificate from government agencies.
6	Age	18 to 25 years

S. No	Details of posts to be filled	
1	Post Code	TA (LS)
2	Name of the Post	Technical Assistant (Life Science)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(5), OBC(4), SC(2), ST(1), EWS(1), <b>Total 13</b>
5	Essential Qualification	1st class Bachelor's Degree (minimum three years' duration) in Life Sciences from a recognized university with at least anyone of the following subjects: - 1.Zoology 2.Chemistry 3.Biotechnology 4.Biochemistry 5.Microbiology 6.Biostatistics 7.Environmental Science 8.Virology 9.Molecular Biology 10.Immunology 11.Parasitology
6	Upper Age Limit	30 years

S. No	Details of posts to be filled	
1	Post Code	TA (MLT)
2	Name of the Post	Technical Assistant (Medical Lab Technology)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(1), OBC(1), SC(1), <b>Total 03</b>
5	Essential Qualification	1st class three years Bachelor's Degree in Medical Laboratory Technology from a recognized University Or 1st class three years duration diploma in Medical Laboratory Technology diploma from a recognized institute with 2 years' experience in relevant field
6	Upper Age Limit	30 years

S. No	Details of posts to be filled	
1	Post Code	TA (Vet)
2	Name of the Post	Technical Assistant (Veterinary Science)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(1), <b>Total 01</b>
5	Essential Qualification	1st class three years Bachelor's Degree in Veterinary Science/Animal husbandry from a recognized University Or 1st class three years duration diploma in Veterinary Science/Animal husbandry diploma from a recognized institute with 2 years' experience in relevant field
6	Upper Age Limit	30 years

S. No	Details of posts to be filled	
1	Post Code	TA (CS/IT)
2	Name of the Post	Technical Assistant (Computer Science/Information Technology)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(1), OBC(1), EWS(1), <b>Total 03</b>
5	Essential Qualification	1st class three years Bachelor's Degree in Computer Science/Information Technology from a recognized University Or 1st class three years duration diploma in Computer Science/Information Technology diploma from a recognized institute with 2 years' experience in relevant field Or 1st class Engineering/Technology degree in Computer Science/Information Technology.
6	Upper Age Limit	30 years

S. No	Details of posts to be filled	
1	Post Code	TA (EE)
2	Name of the Post	Technical Assistant (Electrical Engineering)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(1), OBC(1), <b>Total 02</b>
5	Essential Qualification	1st class three years Bachelor's Degree in Electrical Engineering from a recognized University Or 1st class three years duration diploma in Electrical Engineering diploma from a recognized institute with 2 years' experience in relevant field Or 1st class Engineering/Technology degree in Electrical Engineering.
6	Upper Age Limit	30 years

S. No	Details of posts to be filled	
1	Post Code	TA (IN)
2	Name of the Post	Technical Assistant (Instrumentation)
3	Pay Level	Pay Level 6 (Rs. 35,400 – 1,12,400)
4	Posts (Category)	UR(1), <b>Total 01</b>
5	Essential Qualification	1st class three years Bachelor's Degree in Biomedical Instrumentation from a recognized University Or 1st class three years duration diploma Biomedical Instrumentation diploma from a recognized institute with 2 years' experience in relevant field Or 1st class Engineering/Technology degree in Biomedical Instrumentation.
6	Upper Age Limit	30 years

#### HOW TO APPLY

The candidates wish to apply for the posts of Technical Assistant, Technician-1 and Laboratory Attendant-1 should submit duly completed application form attached with this advertisement as PART -I AND PART- II.

Candidates have to fill the application form (PART – I) completely and should write “Not Applicable (NA)” in respect of the clauses which are not applicable or relevant to the candidate.

In PART - II, candidates have to fill his/her Name, Post Code, Name of the post applied for, gender, category and correspondence address. Examination Centre, roll No. and application no. shall be filled by the Office. Candidates have to sign this Admit Card while appearing in the written test. Therefore, they don't have to sign the Admit Card (Part-II) while submitting the Application Form.

The duly completed application Form including PART-1 and PART-II should be sent in a sealed cover envelope super scribing “Application for the post of (Name of the post)” on the envelope to “The Director, ICMR-National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Dr. M. Miyazaki Marg, Tajganj, Agra – 282001 through Speed Post/Registered post (applications by hand will not be received) latest by 28.07.2023 along with non-refundable application fee of Rs. 300/- (Three Hundred only) by Demand Draft only payable at Agra in favor of “Director, ICMR-National JALMA Institute for Leprosy & Other Mycobacterial Diseases, Agra”. The SC/ST, Persons with Disabilities (PwD), Women candidates and Ex-Servicemen are exempted from payment of the application fee. The fee

once deposited will not be refunded under any circumstances whatsoever nor can the fee be held in reserve for any other examination or selection.

The candidates need to attach the self-attested copies of the following documents along with their duly completed Application Form: -

- a. Proof of Date of Birth
- b. Proof of Educational Qualifications from Class-Xth onwards.
- c. Proof of Work Experience
- d. Proof of Experience for age relaxation for the candidates working in the Government Sector; in the prescribed format (Annexure-I).
- e. Income and Asset Certificate for EWS candidates, in the prescribed format (Annexure-II)
- f. Proof of Category i.e. SC/ST/OBC/PwD/ESM - (Annexure-III, IV, VIII)
- g. No Objection Certificate (wherever applicable) (Annexure V)
- h. Declaration to be furnished by OBC Candidates – Non creamy layer (Annexure-VI)
- i. Details of experience, in the prescribed format (Annexure-VII) for candidates working in ICMR projects continuously.
- j. Appointment letters and joining orders in r/o Project Service in ICMR funded Projects.
- k. Disability Certificate for claiming age relaxation (Annexure – VIII)
- l. Others

## SELECTION PROCEDURE

The selection for the posts of Technical Assistant, Technician - 1 and Laboratory Attendant -1 will be merit based through a multiple-choice question-based test, subject to fulfilling all the eligibility criteria as per the DoPT guidelines.

## OTHER TERMS AND CONDITIONS FOR ALL THE POSTS AS MENTIONED ABOVE

1. **ECONOMICALLY WEAKER SECTION (UR)**- All the terms and conditions in respect of reservation for Economically Weaker Sections (EWSs) in civil posts and services in the Government of India shall be regulated in terms of DoPT orders as amended from time to time. Candidates belonging to the EWS category are required to attach the Income and Asset Certificate issued by Competent Authority, in the prescribed attached format (Annexure - II) at the time of applying for the post. The last date of receipt of applications i.e. 28.07.2023 shall be treated as the crucial date for submitting the Income and Asset Certificate by the candidate. Non submission of

such certificate shall be treated as disqualification. The Income and asset Certificate should be valid for the year 2023-24

## 2. AGE LIMIT-

- a. The crucial date for determining the age limit shall be the last date of receipt of applications i.e. 28.07.2023 for all the posts.
- b. No age relaxation will be given to SC/ST/OBC (Non Creamy Layer) candidates applying for the unreserved posts as per GoI rule. The age relaxation to SC/ST/OBC (None Creamy Layer) /PwD/Ex-Servicemen etc. shall be considered as per the DoPT OM No. DoPT-1667569393892 dated: 06.09.2022 as amended time to time.
- c. The relaxation of age limit would be permissible to such PwD applicants who have a minimum of 40% disability as per rule of Government of India. The candidates need to attach the relevant Disability Certificate, issued by the competent medical authority of the Govt, of India; for claiming age relaxation failing which no age relaxation shall be considered.
- d. Candidates working in the ICMR FUNDED PROJECTS continuously shall also be eligible for age relaxation up to five years or equivalent to the project service rendered by them, whichever is less; provided he/she has entered into the project service within the prescribed age limit for the post for which they are applying. The tenure of such candidates in the projects should be in continuation and there should be no gap in different tenures. In case of gap between two project service, the tenure of the first service shall be taken into account for consideration of the age relaxation. The candidates who had worked in the ICMR FUNDED PROJECTS far back and not presently working, shall not be considered for any age relaxation.
- e. Central Govt, servants and departmental candidates who have rendered at least three years continuous service under the Central Government are allowed the age relaxation up to the age of 40 years (45 years for SC/ST) for appointment to Group 'C' posts by direct recruitment subject to the usual condition that the Group 'C' posts to which direct recruitment is being made are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.
- f. Age concession of 5 years are allowed to Departmental Candidates and Central Government employees for appointment to Group 'B' posts by direct recruitment subject to the usual condition that the Group 1B' posts to which direct recruitment is being made



are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.

- g. The Central Government Servants/Departmental Candidates and candidates working in the ICMR Funded Projects should submit No Objection Certificate in the prescribed format given in the Annexure-V respectively
3. TA/DA- No TA/DA will be paid to attend the Written Test and the candidates will have to make their own arrangement.
4. PROBATION: -
- a. The period of Probation will be TWO years for all the posts from the date of joining.
- b. Other terms and conditions regarding Probation will be as per the rules of ICMR/GOI issued from time to time.
5. HORIZONTAL RESERVATION FOR PwD - The Horizontal Reservation for PwD shall be as under

S. No.	Name of Post	Post reserved for PwD	Category of reservation*
1	Technical Assistant	0	-
2	Technician -1	1	* (c)
3	Laboratory Attendant - 1	0	-

\*The description of category of reservation is given as under-

- (a) Blindness and Low Vision
- (b) Deaf and hard of hearing
- (c) Loco-motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
- (d) Autism, intellectual disability, specific learning disability and mental illness
- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

6. OTHERS

- a. The date, time and venue of the written test will be communicated to the shortlisted candidates through call letters/admit cards and no enquiry/request in this regard will be entertained. Candidates are advised to visit ICMR- NJIL&OMD (<https://www.jalma-icmr.org.in/>) and ICMR headquarter (<https://main.icmr.nic.in/>) websites from time- to-time for the updated status of the recruitment process.
- b. No change in the address for communication will be considered by ICMR-NJIL&OMD.
- c. All the posts carry all India transfer liability. The selected candidates may be posted at any of the Institute/Centre under the control of ICMR and at the Field Units of the ICMR-

NJIL&OMD. The selected candidates may be asked to report at any of the Institute/Centre of the ICMR or at the Field Unit of ICMR-NJIL&OMD. No TA/DA shall be considered in this case.

- d. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to the selection / recruitment shall be treated as disqualification.
- e. The candidates working in the Central/State Govt. Departments / Public Sector Undertakings etc. should submit “No Objection Certificate” and “Vigilance Clearance Certificate” failing which the application will be summarily rejected. Applicants submitting advance copy of the application have to submit NOC at the time of written examination.
- f. The experience certificate (Work Experience) issued by the competent authority of the Government recognized/approved/registered Laboratory/institution etc. will only be considered. The name, designation, salary/pay scale drawn, period of work experience, nature of duties performed etc. by the candidate must be clearly mentioned as applicable.
- g. The candidates working in the central government only shall be considered for the age relaxation.
- h. Educational Qualifications should be from a Recognized Board/Organization/institute of repute and experience should be in a Govt, recognized/approved/registered laboratory/institution.
- i. Only the experience after completing essential qualification will be considered.
- j. No person
  - who has entered into, or contracted a marriage with a person having a spouse living, or
  - who, having a spouse living has entered into, or contracted a marriage with any personshall be eligible for appointment to the service provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
- k. Separate application form should be filled for each post, single application for multiple posts will not be allowed.
- l. Those Ex-Servicemen who have already secured regular employment under the Central/State Government in Civil Posts after availing the benefit of ex-servicemen quota would be permitted the benefit of age relaxation as admissible for ex-servicemen for securing another employment in any higher post or service under the Central/State

Government irrespective of any Group/Post. However, such candidates will not be eligible for the benefit of reservation, if any, for ex-servicemen in Central Government.

- m. OBC certificate for the purpose of age relaxation will mean “PERSONS OF OBC CATEGORY NOT BELONGING TO CREAMY LAYER” as defined in DoPT’s OM No. 36012/22/93-Estt (SCT) dated 08.09.1993, modified vide OM No. 36033/3/2004- Estt (Res) dated 09.03.2004 and 14.10.2008 and subsequently revised vide OM No. 36035/1/2013-Estt.(Res.) dated 27.05.2013. The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for assuming that the candidate does not fall in the Creamy Layer on the reckoning date. OBC candidates must, therefore, furnish valid and updated OBC certificate in the prescribed format given in Annexure-III which should specifically include the clause regarding “Exclusion from the Creamy Layer”. Non-submission of such certificate shall be treated as disqualification. In order to get age relaxation, they have to furnish a declaration in the prescribed format given in Annexure - VI.
- n. The OBC certificate shall not be more than one year old from the last date of receipt of applications i.e. 28.07.2023.
- o. The candidates belonging the SC/ST should submit the caste certificate in the prescribed format (Annexure - IV).
- p. The candidates belonging to the PwD category should submit the Disability Certificate in the prescribed format, as applicable to them (Annexure - VIII).
- q. The applicants applying in response to this advertisement, in their own interest, are advised that they should satisfy themselves regarding their eligibility for the post applied for. They must ensure that they fulfill all the eligibility criteria viz. age limit, essential qualifications, experience, reservation etc. as on the last date of receipt of applications i.e. 28.07.2023. In case, at any stage of recruitment or even after appointment, it has come to the notice that any of candidates does not fulfill the required qualifications in respect of the above mentioned eligibility criteria or has furnished any wrong or false or misleading information in the application form or has suppresses any material fact(s) or is not eligible otherwise, his/her candidature will automatically stand cancelled without assigning any reason or notice thereof irrespective of his/her marks obtained in the written test and no enquiry/request/correspondence will be entertained in this regard.
- r. The Director, ICMR-NJIL&OMD reserves the right to: -
- Fix criteria for screening the applications so as to limit the number of candidates to be called for written test. Merely fulfilling the essential qualification and

requisite experience by the candidate does not confer any right to be called for the written test.

- Increase/decrease/delete the number of vacancies in any category and at any stage of selection process.
  - Fill up or not to fill up any/all of the advertised positions without assigning any reasons thereof.
  - Rectify any inadvertent error or omission in the advertisement, at any stage of the recruitment Process by notifying it on the ICMR/NJIL&OMD website.
- s. The applicants, in their own interest are advised to remain in touch with the websites of ICMR and ICMR-NJIL&OMD i.e. <http://www.icmr.nic.in> and <https://www.jalma-icmr.org.in/> respectively for any information related with the recruitment since beginning till the recruitment process is completed and ICMR-NJIL&OMD, Agra will not be responsible if any candidate skips any important recruitment information due to not visiting the websites.

Administration Officer

**(Format of certificate to be submitted by Central Government Employees seeking age relaxation)**

**(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)**

It is certified that Shri/Smt/Kum. \_\_\_\_\_ is a Central Government employee holding the post of \_\_\_\_\_ in the Pay Scale/Pay Level of Rs. \_\_\_\_\_ with 03 years regular/continuous service in the grade as \_\_\_\_\_ w.e.f. \_\_\_\_\_.

2. There is no objection to his appearing for the post of \_\_\_\_\_ and document verification for the said recruitment.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel No \_\_\_\_\_

Office Seal \_\_\_\_\_

**Government of.....**  
**(Name & Address of the authority issuing the certificate)**  
**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY**  
**ECONOMICALLY WEAKER SECTIONS**

Certificate No ..... Date: .....

VALID FOR THE YEAR .....

1. This is to certify that Shri/Smt./Kumari ... son/daughter/wife of permanent  
..... resident of,  
..... Village/Street, ..... Post Office, District  
..... in .... the State/Union Territory Pin Code whose  
photograph  
is attested below belongs to Economically Weaker Sections, since the gross annual  
income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the  
financial year ..... His/her  
family does not own or possess any of the following assets\*\*\* :

- I . 5 acres of agricultural land and above;
- II Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the .....  
caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other  
Backward Classes (Central List).

Recent passport size  
attested photograph  
of the applicant

Signature with seal of Office  
Name  
Designation

**\*Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term '**Family**' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

**\*\*\*Note 3:** The property held by a "Family<sup>1</sup> in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**Annexure - III**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari..... son/daughter of..... of  
\_\_\_\_\_ village/town in  
\_\_\_\_\_ District/Division in the State/Union  
Territory belongs to the community which is recognised as a backward class under the  
Government of India, Ministry of Social Justice and Empowerment's Resolution No. dated  
\*. Shri/Smt./Kumari and /or his/her family ordinarily reside(s) in the District/Division of  
the State/Union Territory. This is also to certify that he/she does not belong to the  
persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the  
Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.  
(SCT) dated 8.9.1993, OM No. 36033/3/2004- Estt. (Res) dated 9<sup>th</sup> March, 2004, O.M. No.  
36033/3/2004-Estt. (Res) dated 14<sup>th</sup> October, 2008 and O.M. No. 36033/1/2013-Estt.  
(Res) dated 27<sup>th</sup> May, 2013\*\*.

Signature

Designation<sup>§</sup>

Dated

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

§ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.



PRESCRIBED PROFORMAE

Performa-I

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/K.umari\* .....  
son/daughter\* of ..... of village/town\*  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the..... caste/tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act. 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- (d; The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- (ck The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- (d), The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, ' 2002
- (cd The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated

from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\* ..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the .....

dated .....

% 3. Shri/Shrimati/Kumari\* ..... and/or\* his/her\* family ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/Union Territory\* of.....

Signature .....  
\*\*Designation.....

(With Seal of Office)  
State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/f Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**NO OBJECTION CERTIFICATE**

**(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)**

1. It is certified that Mr./Mrs./Miss/Dr. \_\_\_\_\_ (designation) \_\_\_\_\_ is working in the temporary/permanent capacity with effect from \_\_\_\_\_. The particulars furnished by him/her in the application form are correct and he/she possesses educational qualification and experience mentioned in the Vacancy Circular no. \_\_\_\_\_ dated \_\_\_\_\_. **This organization has no objection in his/her applying to the post of \_\_\_\_\_ as mentioned in the above stated circular.**

2. It is certified that his/her Pay Level is \_\_\_\_\_. He/She is drawing a Basic Pay of Rs. \_\_\_\_\_. He/her next increment is due on \_\_\_\_\_.

3. It is certified that in the event of selection of Mr./Mrs./Miss/Dr. \_\_\_\_\_ to the post of \_\_\_\_\_ at ICMR-NJIL&OMD, Agra, he/she shall be relieved within a period of 01 month of issue of Appointment letter to Mr./Mrs./Miss/Dr. \_\_\_\_\_ by ICMR-NJIL&OMD.

Place:

Date:

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Seal of the office \_\_\_\_\_

**Annexure - VI**

**FORM OF DECLARATION/UNDERTAKING TO BE SUBMITTED BY OBC  
CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I, \_\_\_\_\_ Son/Daughter of Shri  
\_\_\_\_\_ resident of village/town/city  
\_\_\_\_\_ District \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_\_ hereby declare

that I belong to the \_\_\_\_\_ community  
which is recognized as a backward class by the Government of India for the purpose  
of reservation in Service admission in Central Govt. institutions as per orders contained  
in the Department of Personnel and Training Office Memorandum No. 36012/22/93-  
Estt.(SCT) dated 08th September, 1993. I also declare that I do not belong to the  
persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above  
referred Office Memorandum dated 08th September, 1993, which is modified vide  
Department of Personnel and Training Office Memorandum No. 36033/1/2013-Estt.  
(Res.) dated 14th September, 2017

Signature of Candidates: \_\_\_\_\_

Full Name: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Place:

Date:

**EXPERIENCE CERTIFICATE FOR CANDIDATES WORKING IN THE ICMR  
PROJECTS**

**(To be produced on the Letter Head of the Institute/Centre and to be filled by  
the Head of the Department in which the candidate is working)**

It is certified that Shri/Smt/Kum. \_\_\_\_\_ is  
working at \_\_\_\_\_ as per the details given below:

Sl. No.	Period (Initial to latest)		Designation	Name of the ICMR funded Project	Emoluments Drawn (Rs.)	Remarks
	From	To				

Please state whether the candidate has entered into the project service within the prescribed age limit for the post for which the candidate is applying: - .....

**(YES/NO)**

There is no objection to his appearing for the post of \_\_\_\_\_ and document verification for the said recruitment.

**Note:- Please attach copies of the appointment letters and joining orders in r/o of each of the above mentioned work experience.**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Tele No: \_\_\_\_\_

Office Seal \_\_\_\_\_

Form-V

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested Photograph (Showing face only) of the person with disability

Certificate No .....

Date: .....

This is to certify that I have carefully examined Shri/Smt/Kum ..... son/ ..... wife/ daughter of Shri Date ..... of Birth .....

(DD/ MM/ YY) Age ..... years, male/female

..... Registration No ..... permanent resident of House No

..... Ward/Village/Street

..... Post Office ..... District State

whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
• dwarfism
• blindness (Please tick as applicable)

(B) the diagnosis in his/her case is .....

(A) He/ She has ..... % (in figure) .....

percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her ..... (part of body) as per guidelines ( number and date of issue of

the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature / Thumb impression of the person in whose favour certificate of disability certificate is issued.

Form-VI  
Certificate of Disability  
(In case of multiple disabilities)  
[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)

Recent size Photograph (Showing face only) of the person with disability	Passport Attested
---	----------------------

Certificate No .....

Date: .....

This is to certify that we have carefully examined Shri/Smt/Kum .....

/son/wife/daughter of Shri ..... Date of Birth ..... (DO)/(MM)/(YY) Age

.....years,

male/female ..... Registration No .....

permanent resident of House

No ..... Ward/Village/Street .....

..... Post Office ..... District..... State

..... whose photograph is affixed above, and are

satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines ( number and date of issue of the

guidelines to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:



S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability			
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines ( ..... number and date of issue of the guidelines to be specified), is as follows:-

In figures:- .....percent

In words:-.....percent

2. This condition is progressive/ non-progressive/ likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary, Or

(ii) is recommended/ after .....years ..... months, and therefore this certificate shall be valid till..... (DD)/(MM)/(YY)

- @ e.g. Left/right/both arms/legs
- # e.g. Single eye
- £ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature /Thumb impression of the person in whose favour certificate of disability is issued.
--

Form-VII  
Certificate of Disability  
(In cases other than those mentioned in Forms V and VI)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)  
[See rule 18(1)]

Recent Passport size Attested photograph (Showing face only) of the person with disability
---

Certificate No .....

Date: .....

This is to certify that I have carefully examined Shri/Smt./Kum .....  
son/wife/daughter of Shri ..... Date of Birth .....  
(DD)/(MM)/(YY) ..... Age ..... years,  
male/female ..... Registration No ..... permanent  
resident of House No ..... Ward/Village/Street .....  
Post Office ..... District ..... State .....  
whose photograph is affixed above, and am satisfied that he/she is a case of  
disability. .... His/her extent of  
percentage physical impairment/disability has been evaluated as per guidelines (to be  
specified) and is shown against the relevant disability in the table below:-

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary Or

(ii) is recommended/ after ..... years ..... months, and therefore this certificate shall be valid till ..... (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs

# - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority) (Name and Seal)

Countersigned

(Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))  
Signature / Thumb impression of the person in whose favour certificate of disability is issued.

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

**Note:** The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.