



भारतीय प्रौद्योगिकी संस्थान पटना  
INDIAN INSTITUTE OF TECHNOLOGY PATNA  
Bihta, Patna – 801106  
www.iitp.ac.in

**STAFF RECRUITMENT NOTICE**

Advt. No.: IITP/RECT/NT/01/2023/

Date: 20/04/2023

Indian Institute of Technology Patna, an Institute of national importance, is looking for suitable Indian Nationals for appointment, on Direct Recruitment (regular) and contractual basis\*on the following post(s):

Post Code	Name of Post(s)	No. of vacancies						Pay Levels (As per 7 <sup>th</sup> CPC)	Max. Age Limit
		ST	SC	OBC (NCL)	EWS	UR	Total		
1.	Deputy Registrar	-	-	-	-	02	02	Level 12	50
2.	Superintending Engineer	-	-	-	-	01	01	Level 12	50
3.	Deputy Librarian	-	-	-	-	01	01	Academic Level 12	50
4.	Technical Officer / Scientific Officer	-	01	02 <sup>@</sup>	-	-	03	Level 10	40
5.	Medical Officer	-	-	01	-	02	03	Level 10	40
6.	Assistant Registrar	01	01 <sup>@</sup>	01	-	02	05	Level 10	40
7.	Junior Engineer	-	01	-	-	03	04	Level 06	32
8.	Junior Technical Superintendent	01	03	05	01	07	17#	Level 06	32
9.	Physical Training Instructor	-	-	-	-	01	01	Level 06	32
10.	Senior Library Information Assistant	-	-	-	-	01	01	Level 06	32
11.	Junior Superintendent	01	02	02	-	02	07	Level 06	32
12.	Junior Accountant	-	01	02	01	04	08	Level 04	27
13.	Junior Mechanic/Junior Technician	-	04	07	02	14	27#	Level 03	27
14.	Junior Assistant	-	01	03	01	09	14#	Level 03	27
15.	Junior Attendant (Multi Skilled)	-	01	03	01	09	14#	Level 01	27
16.	Public Relation Officer(on contract)*	-	-	-	-	01	01	Consolidated pay of Rs 80,000-90,000	40
Total		03	15	26	06	59	109		

\*Post of Public Relation Officer will be filled on a Contract basis, initially for 03 years extendable for the next 2 years, based on performance. Consolidated pay in the range of Rs. 80,000 to Rs.90,000 and HRA at appropriate rate (presently 9%) on pay will be paid, in case on campus accommodation is unavailable. 10 % increase in consolidated pay will be considered on yearly basis.

# One Vacancy is earmarked for PwBD- OA, OAL, OL, BL& HH  
(OA=One Arm, OAL=One Arm and One Leg, OL=One Leg, BL=Both Leg, HH= Hearing Impaired)

@ One Vacancy is backlog vacancy

The Institute follows reservation policy as per Government of India norms. **Upper Age limit, qualification and experience for each post will be considered as on last date of closing the online application interface.** Relaxation in age would be admissible as per the Government of India rules. For employees of IIT Patna and employees of other CFTIs (Centrally Funded Technical Institutions), the upper age limit will be 57 years and 50 years respectively, across all the posts.

The appointments will be made as per the Recruitment Rules and Promotion Policy of IIT Patna. 25% of vacancies for Group A and B posts shall be filled by internal existing employees of IIT Patna at lower levels, subject to availability of eligible candidates and their qualifying in recruitment procedure. In absence of internal eligible candidates, the posts may be filled through open recruitment.

The candidates are required to submit the application through online portal <https://staffrect.iitp.ac.in> only. The online portal shall remain open from **20.04.2023 to 15.05.2023**. After successful online submission of application a print out of the page may be retained till the recruitment process is over. Before submission of online form, the candidates are advised to carefully read the “General Information and Instructions to the Candidate” attached herewith as well as “Instructions for online submission of form” available on the online portal.

#### **IMPORTANT DATES:**

1.	Opening date for submission of online application	<b>20.04.2023</b>
2.	Last date of payment of online fee	<b>15.05.2023</b>
3.	Last date for submission of online application	<b>15.05.2023</b>

**Registrar**

## Details of Vacancies

The qualification & experience for the above post(s) are as under:-

<b>Post Code 01</b>	<b>Deputy Registrar- 02 (Category : UR- 02) (Level 12)</b>
<b>Essential Qualification and Experience</b>	<p>Master's degree in any discipline with a minimum of 55% marks or equivalent grade point average along with</p> <ul style="list-style-type: none"> <li>(i) Nine years' of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration, or</li> <li>(ii) Comparable experience in research establishment and/or other institutions of higher education, or</li> <li>(iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post.</li> </ul> <p>Note: Chartered Accountant (CA) will be considered as Master Degree holder.</p>
<b>Desirable</b>	Applicants may be required to demonstrate knowledge of computer office applications, Government rules and practices (FR, SR, GFR, CCS rules etc.) and academic administration to qualify for the selection through interview.

<b>Post Code 02</b>	<b>Superintending Engineer-01 (Category : UR- 01) (Level 12)</b>
<b>Essential Qualification and Experience</b>	B.Tech. / B.E. in Civil Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of five years in a post in Level 10 and above or equivalent or comparable experience in other institutions. Applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.
<b>Desirable</b>	M. Tech. / M.E. in Civil Engineering or equivalent degree. Experience in preventive maintenance, retrofitting, rehabilitation and alteration works; Estate Management of residential township. Exposure to modern management / construction techniques. Purchase and tendering through GeM and CPP. 3 years' experience as Executive engineer in IITs, NITs, IISERs, AIIMS or Central Universities. Well versed with design of structures, foundations, roads, water and sewage treatment system.

<b>Post Code 03</b>	<b>Deputy Librarian-01 (Category : UR- 01) (Academic Level 12)</b>
<b>Essential Qualification and Experience</b>	<p>I. Master's Degree in library science/information science/documentation with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>II. Eight years' experience as an Assistant University Librarian/College Librarian.</p> <ul style="list-style-type: none"> <li>a. Evidence of innovative library services including integration of ICT in library.</li> <li>b. Ph.D. Degree in library science/ Information science / Documentation/Archives and manuscript keeping/computerization of library.</li> </ul>

<b>Post Code 04</b>	<b>Technical Officer / Scientific Officer -03 [Category : OBC (NCL) – 02 @, SC-01] (Level 10) @ (One post is backlog vacancy)</b>
<b>Post Code 04 (A)</b>	<b>Technical Officer /Scientific Officer (Civil and Environmental Engineering) -01 [Category : OBC(NCL)- 01] (Level 10)</b>
<b>Essential Qualification and Experience</b>	3-year Diploma in Civil Engineering with relevant experience of 12 years after the diploma out of which five years should be at Level 6 and above or equivalent. OR B.Tech. / B.E. in Civil Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which five years should be at Level 6 and above or equivalent. OR M.Tech. / M.E. in Civil Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the qualifying degree, out of which two years should be at Level 6 and above or equivalent. OR Ph.D. degree in relevant discipline with experience of three years after the qualifying degree, out of which one year should be at Level 6 and above or equivalent
<b>Desirable</b>	Laboratory experience in handling sophisticated Civil Engineering teaching/research equipment and experience in Engineering/Technical institute of national importance like IITs/IISERs/IISc/NITs and similar Government Institutions.

<b>Post Code 04 (B)</b>	<b>Technical Officer /Scientific Officer (Chemical and Biochemical Engineering) -01 [Category : OBC (NCL) – 01] (Level 10)</b>
<b>Essential Qualification and Experience</b>	3-year Diploma in Chemical Engineering/ Biochemical Engineering/ Chemical Technology with relevant experience of 12 years after the diploma out of which five years should be at Level 6 and above or equivalent. OR B.Tech. / B.E. or Chemical Engineering/ Biochemical Engineering/ Chemical Technology with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which five years should be at Level 6 and above or equivalent. OR M.Tech. / M.E. or Chemical Engineering/ Biochemical Engineering/ Chemical Technology with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the qualifying degree, out of which two years should be at Level 6 and above or equivalent. OR Ph.D. degree in Chemical Engineering/ Biochemical Engineering/ Chemical Technology with experience of three years after the qualifying degree, out of which one year should be at Level 6 and above or equivalent.

<b>Post Code 04 (C)</b>	<b>Technical Officer / Scientific Officer (Computer Science and Engineering) -01 [Category : SC-01] (Level 10)</b>
<b>Essential Qualification and Experience</b>	3-year Diploma in Computer Science and Engineering in appropriate discipline with relevant experience of 12 years after the diploma, out of which five years should be at Level 6 and above or equivalent. OR B.Tech. / B.E./ MCA / MSc. in computer science and engineering (CSE) or Information Technology (IT) with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which five years should be at Level 6 and above or equivalent. OR M.Tech. / M.E. in computer science and engineering with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the qualifying degree, out of which two years should be at Level 6 and above or equivalent. OR Ph.D. degree in relevant discipline with experience of three years after the qualifying degree, out of which one year should be at Level 6 and above or equivalent
<b>Desirable</b>	Experience in CFTIs; Experience in handling server (HPC, AI systems) related activities.

<b>Post Code 05</b>	<b>Medical Officer-03 [Category : UR -02, OBC (NCL) -01] (Level-10)</b>
<b>Essential Qualification and Experience</b>	M.B.B.S degree with a minimum of 55% marks or equivalent grade point average, from an Indian Medical Council (IMC) recognized university / Institute with relevant experience of three years after the degree in a large multi-specialty hospital set up.

<b>Post Code 06</b>	<b>Assistant Registrar-05 [Category: UR- 02, OBC (NCL) -01, SC-01 @, ST -01] (Level-10) @:Backlog vacancy</b>
<b>Essential Qualification and Experience</b>	Master's degree or equivalent in any discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which five years should be in a supervisory post at Level 6 and above or equivalent, and demonstrated ability to supervise computerized administration. Note: Chartered Accountant (CA) will be considered as Master Degree holder.
<b>Desirable Experience</b>	Applicants may be required to demonstrate knowledge of computer office applications and Government rules (FR, SR, GFR, CCS rules etc.) and academic administration.

<b>Post Code 07</b>	<b>Junior Engineer – 04 (Category : UR- 03, SC-01) (Level 6)</b>
<b>Post Code 07 (A)</b>	<b>Junior Engineer (Civil) - 02 [Category :UR-01, SC-01] (Level 6)</b>
<b>Essential Qualification and Experience</b>	B.Tech./ B.E. or equivalent degree in Civil Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree. Applicants with integrated M.Tech / M.E. degree in Civil/ Construction Engineering/ Infrastructure Engineering with minimum of 55% marks or equivalent grade point average will also be eligible. OR 3-year Diploma in Civil Engineering with relevant experience of six years after the diploma.

<b>Desirable experience</b>	3 years' experience in construction and maintenance of buildings including water and sewage treatment, experience of purchase and tendering through GeM and CPP. Experience as design engineer.
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<b>Post Code 07 (B)</b>	<b>Junior Engineer (Electrical) - 02</b> [Category :UR-02] (Level 6)
<b>Essential Qualification and Experience</b>	B.Tech. / B.E. or equivalent degree Electrical Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree. Applicants with integrated M.Tech / M.E. degree in Electrical Engineering with minimum of 55% marks or equivalent grade point average will also be eligible.  OR  3-year Diploma in Electrical Engineering with relevant experience of six years after the diploma.
<b>Desirable experience</b>	3 years' experience in electrical distribution system, maintenance of sub-station, HVAC, lift, firefighting system. Purchase and tendering through GeM and CPP. Experience as design engineer would be an added advantage.

<b>Post Code 08</b>	<b>Junior Technical Superintendent – 17#</b> [Category :UR-07, EWS-01 OBC(NCL)-05, SC -03, ST-01] (Level-06) #(One Vacancy is earmarked for PwBD- OA, OAL, OL, BL & HH)
<b>Post Code 08 (A)</b>	<b>Junior Technical Superintendent (Chemical and Biochemical Engineering) – 02</b> [Category :UR-01, OBC(NCL)-01] (Level 6)
<b>Essential Qualification and Experience</b>	B. Tech. / B.E. or equivalent degree in Chemical Engineering/ Biochemical Engineering/ Chemical Technology/ Mechanical Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.  OR  3-year Diploma in Chemical Engineering/ Biochemical Engineering/ Chemical Technology/ Mechanical Engineering with relevant experience of six years after the diploma.
<b>Desirable</b>	Experience in premier educational institutions like IITs/IISERs/IISc/NITs etc. with good communication skills. Knowledge of computer applications.

<b>Post Code 08 (B)</b>	<b>Junior Technical Superintendent (Computer Science and Engineering) – 06</b> [Category : UR-01, EWS-01, OBC(NCL)-01, SC -02, ST-01] (Level 6)
<b>Essential Qualification and Experience</b>	B.Tech. / B.E. in Computer Science and Engineering (CSE) or Information Technology (IT)/MCA or equivalent degree with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.  OR  Bachelor's Degree (10+2+3 pattern) (other than B.Tech. / B.E.) or equivalent in appropriate discipline with relevant experience of four years after the degree.  OR  3-year Diploma in computer science and engineering with relevant experience of six years after the diploma.

<b>Desirable</b>	<p>Experience in engineering/ technical institutions of repute and those who have good knowledge on Unix, Linux, Windows, Networking, RDBMS (SQL), Mail &amp; Web Services, Programming with good oral and written English communication skills, ERP, SAP, Coding, handling server related activities in CFTIs etc.</p> <p>OR</p> <p>2 years of experience in Language Lab and Handling of Smart Classes.</p> <p>OR</p> <p>5 years of work experience at reputed organizations/PSU/Institute of national importance with campus LAN and data center along with CCNP/CCSA/CCIE/MCP/AWS or Equivalent Professional level certification from recognized institute or OEM of national/international repute in handling Active Network equipment Core Switches, Routers, Controllers, Firewall and security Hardware/Software, IP telephone server/clients, handling Server Hardware of OEMS DELL/HP/CISCO etc., System administration of popular flavors of Linux-REDHAT/UBUNTU/CENTOS etc., Virtualization, LDAP, Apache WEBSERVER, Windows-based systems, Cloud services like Amazon/Azure, Database engines like MySQL/POSTGRES, Basic web-development, MATLAB, MATHAMATICA, handling software lab etc.</p> <p>OR</p> <p>Experience in similar fields in engineering/ technical institute of national importance like IITs/IISER/IISc/NITs etc.</p>
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<b>Post Code 08 (C)</b>	<b>Junior Technical Superintendent (Mechanical Engineering)- 01</b> <b>[Category :SC -01]</b> <b>(Level 6)</b>
<b>Essential Qualification and Experience</b>	<p>B. Tech. / B.E. in Mechanical/ Production/ Manufacturing/ Mechatronics/ Automobile/ Aerospace Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.</p> <p>OR</p> <p>3-year Diploma in Mechanical/ Production/ Manufacturing/ Mechatronics/ Automobile/ Aerospace Engineering with relevant experience of six years after the diploma.</p>
<b>Desirable</b>	Post qualification experience in Mechanical workshop / CAD / Design/ R&D lab.

<b>Post Code 08 (D)</b>	<b>Junior Technical Superintendent (Civil and Environmental Engineering)- 02</b> <b>[Category : UR-01, OBC(NCL)-01]</b> <b>(Level 6)</b>
<b>Essential Qualification and Experience</b>	<p>B. Tech. / B.E. in Civil Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.</p> <p>OR</p> <p>3-year Diploma in Civil Engineering with relevant experience of six years after the diploma.</p>
<b>Desirable</b>	Experience in premier educational institutions like IITs/IISER/IISc/NITs etc. with good communication skills.

<b>Post Code 08 (E)</b>	<b>Junior Technical Superintendent (Physics)- 01</b> [Category :UR-01] (Level 6)
<b>Essential Qualification and Experience</b>	B. Tech. /B.E./BS/B.Sc. Tech./B.Sc. Engineering in Applied Physics, Engineering Physics, Electronics & allied subjects/M.Sc. or equivalent degree in Physics with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.  OR  3-year Diploma in Engineering in Applied Physics, Electronics & allied subjects with relevant experience of six years after the diploma.  OR  Bachelor's Degree (10+2+3 pattern) in Physics with relevant experience of four years after the degree.
<b>Desirable</b>	1. Good marks in the laboratory component in Bachelors and/or Master's Degree (as the case may be). 2. Prior experience with handling/using scientific equipment.

<b>Post Code 08 (F)</b>	<b>Junior Technical Superintendent (Metallurgical and Material Engineering)- 01</b> [Category :UR-01] (Level 6)
<b>Essential Qualification and Experience</b>	B. Tech. / B.E. in Materials Science and Engineering/ Metallurgical & Material Engineering/ Ceramic Technology/ Polymer Science & Technology with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.  OR  3-year Diploma in Materials Science and Engineering/ Metallurgical & Material Engineering/ Ceramic Technology/ Polymer Science & Technology with relevant experience of six years after the diploma.
<b>Desirable</b>	Experience in metal casting or metal welding.

<b>Post Code 08 (G)</b>	<b>Junior Technical Superintendent (Electrical Engineering)- 02</b> [Category :UR-01, OBC(NCL)-01] (Level 6)
<b>Essential Qualification and Experience</b>	B. Tech. / B.E. in Electrical Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering / Electronics & Telecommunication Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree.  OR  3-year Diploma in Electrical Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering / Electronics & Telecommunication Engineering with relevant experience of six years after the diploma.
<b>Desirable</b>	1. Experience of handling high-end laboratory equipment's. 2. Experience from National level Laboratories or premier institutes like IIT, IISc, IISER etc.



<b>Post Code 08 (H)</b>	<b>Junior Technical Superintendent (Chemistry)- 02</b> [Category :UR-01, OBC(NCL)-1] (Level 6)
<b>Essential Qualification and Experience</b>	M.Sc. or BS-MS degree in Chemistry with minimum of 55% marks or equivalent grade point average with relevant experience of one year after the qualifying degree. OR Bachelor's Degree (10+2+3 pattern) in Chemistry or Bachelor's Degree (10+2+4 pattern) in Chemistry/Chemical Science with relevant experience of four years after the degree.
<b>Desirable</b>	Experience of working in MS office and other computer software relevant to the area of work. Familiar with handling of spectroscopic techniques.

<b>Post Code 09</b>	<b>Physical Training Instructor – 01 (Category : UR-01)</b> (Level – 06)
<b>Essential Qualification and Experience</b>	Master's degree in Physical Education / Sports Science with a minimum of 55% marks or equivalent grade point average with 01 year relevant experience after qualifying degree. OR Bachelor's Degree (10+2+3 pattern) or equivalent in Physical Education with 03 (three) years of relevant experience after the qualifying degree.
<b>Desirable experience</b>	Work experience in IITs/NITs/IISER/IISc or Premier National Educational Institute.
<b>Post Code 10</b>	<b>Senior Library Information Assistant – 01 (Category : UR-01)</b> (Level – 06)
<b>Essential Qualification and Experience</b>	B. Lib. or B. Lib. Info. Sc. or equivalent degree with relevant experience of four years after the qualifying degree. For applicants with Master's degree in Library/Information Science or equivalent with minimum of 55% marks or equivalent grade point average, the normal duration of Master's programme would be counted towards experience.

<b>Post Code 11</b>	<b>Junior Superintendent- 07 [Category : UR-02, OBC (NCL) – 02, SC-02, ST-01]</b> (Level 06)
<b>Essential Qualification and Experience</b>	Bachelor's Degree (10+2+3 pattern) or equivalent in any discipline with relevant experience of four years in the field of administration/ academic administration after the qualifying degree. For applicants with Master's degree, duration of 02 (two) years would be counted towards experience. Knowledge of computer applications (MS office) is must.
<b>Desirable qualification</b>	Secretarial practices with a minimum speed of 100 wpm in shorthand and minimum 60 wpm in typing. Knowledge of Central Government Rules (FR, SR, GFR etc.)

<b>Post Code 12</b>	<b>Junior Accountant - 08 [Category : UR- 04, EWS-01, OBC (NCL)-02, SC-01]</b> (Level 4)
<b>Essential Qualification and Experience</b>	Bachelor's degree (10+2+3 pattern) or equivalent in Commerce with 2 years relevant experience after the qualifying degree and having working knowledge of accounting software. OR Master's degree in Commerce with minimum of 55% marks or equivalent grade point average and having working knowledge of accounting software.

<b>Post Code 13</b>	<b>Junior Mechanic/ Junior Technician – 27#[Category : UR-14, EWS-02, OBC(NCL)-07, SC-04] (Level 3) #(One Vacancy is earmarked for PwBD- OA, OAL, OL, BL &amp; HH)</b>
<b>Post Code 13 (A)</b>	<b>Junior Mechanic (Mechanical Engineering) -04 [Category :UR-01, OBC(NCL)-02, SC -01] (Level 3)</b>
<b>Essential Qualification and Experience</b>	B.Tech. /B.E. in Mechanical/ Production/ Manufacturing/ Mechatronics/ Automobile/ Aerospace Engineering. OR 3-year Diploma in Mechanical/ Production/ Manufacturing/ Mechatronics/ Automobile/ Aerospace Engineering with relevant experience of two years after the diploma. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Experiences in machining or welding in industry/workshop/tool-room. Experiences in handling sophisticated equipment's such as FESEM, Nano-Indentor/AFM, PIV, etc.

<b>Post Code 13 (B)</b>	<b>Junior Mechanic (Civil and Environmental Engineering) -03 [Category : UR-02, SC-01] (Level 3)</b>
<b>Essential Qualification and Experience</b>	B. Tech. /B.E. in Civil Engineering. OR 3-year Diploma in Civil Engineering with relevant experience of two years after the diploma. OR ITI in Civil Engineering with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Experience in premier educational institutions like IITs/IISERs/IISc/NITs and similar Govt. Institutions.

<b>Post Code 13 (C)</b>	<b>Junior Technician (Electrical Engineering) -05 [Category : UR-02, OBC(NCL)-02, SC-01] (Level 3)</b>
<b>Essential Qualification and Experience</b>	B. Tech. /B.E. /B.Sc. in Electrical Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering / Electronics & Telecommunication Engineering. OR 3-year Diploma in Electrical Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering / Electronics & Telecommunication Engineering with relevant experience of two years after the diploma. OR ITI in Electrical Engineering/ Electrical & Electronics Engineering/ Electronics & Communication Engineering / Electronics & Telecommunication Engineering with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Operational & Maintenance of high end equipment's (Electrical & Electronics) and HT & LT Lines, knowledge about microprocessor, microcontroller & electrical machine, DSP kit etc.

<b>Post Code 13 (D)</b>	<b>Junior Mechanic (Metallurgical and Materials Engineering) -03</b> [Category : UR-02, OBC(NCL)-01] (Level 3)
<b>Essential Qualification and Experience</b>	B. Tech. /B.E. in Materials Science and Engineering/ Metallurgical & Material Engineering/ Ceramic Technology/ Polymer Science & Technology. OR 3-year Diploma in Materials Science and Engineering/ Metallurgical & Material Engineering/ Ceramic Technology/ Polymer Science & Technology with relevant experience of two years after the diploma. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Experience in metal casting or metal welding.

<b>Post Code 13 (E)</b>	<b>Junior Technician (Computer Science &amp; Engineering) -08</b> [Category : UR-04, EWS-01, OBC(NCL)-02, SC-01] (Level 3)
<b>Essential Qualification and Experience</b>	B.Tech. /B.E. /B.Sc. Engineering in Computer Science and Engineering/ Information Technology/ Electronics and Communication Engineering. OR 3-year Diploma in Engineering in Computer Science and Engineering/ Information Technology/ Electronics and Communication Engineering with relevant experience of two years after the diploma. OR ITI in Computer Science and Engineering/ Information Technology/ Electronics and Communication Engineering with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	03 years of work experience at reputed organizations/PSU/Institute of national importance with campus LAN and Data center along with CCNA or equivalent Foundation level certification from recognized institute or OEM of national/international repute in handling Active Network equipment Switches, Routers, POE devices, wifi access points. OR 03 years of work experience at reputed organizations/PSU/Institute of national importance with campus LAN and data center or foundation level certification from recognized institute or OEM of national/international repute in handling Passive Network components like Optical fiber cabling and related tools-connectors-OTDR-accessories, UTP data cabling and related tools-connectors-Penta-scanning-accessories. OR 03 years of work experience at reputed organizations/PSU/Institute of national importance with campus LAN and Datacenter along with foundation level certification from recognized institute or OEM of national/international repute in handling Server Hardware of OEMS DELL/HP/CISCO etc. Popular flavors of Linux-REDHAT/UBUNTU/CENTOS etc. Virtualization, LDAP, Apache WEBSERVER, Windows-based systems.

<b>Post Code 13 (F)</b>	<b>Junior Mechanic (Chemical and Biochemical Engineering) -01</b> [Category : UR-01] (Level 3)
<b>Essential Qualification and Experience</b>	B. Tech. /B.E./B.Sc. Engineering in Chemical Engineering and allied branches. OR 3-year Diploma in Chemical Engineering and allied branches with relevant experience of two years after the diploma. OR Bachelor's Degree (10+2+3 pattern) or equivalent in appropriate discipline with 01 (One) year relevant experience. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Any prior work experience in Chemical and Biochemical Engineering/Chemical Engineering related field including one which involves operating/fabricating equipment / lab demonstrations.

<b>Post Code 13 (G)</b>	<b>Junior Technician (Physics) -01</b> [Category : UR-01] (Level 3)
<b>Essential Qualification and Experience</b>	B. Tech. /B.E./BS/B.Sc. Tech./B.Sc. Engineering in Applied Physics, Engineering Physics, Electronics & allied subjects. OR 3-year Diploma in Engineering in appropriate discipline with relevant experience of two years after the diploma. OR Bachelor's Degree (10+2+3 pattern) or equivalent in Physics with 01 (One) year relevant experience. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate.
<b>Desirable</b>	Any prior work experience in Physics related field including one which involves lab demonstration or operating equipment such as TEM, SEM, VSM or any other advanced level equipment.

<b>Post Code 13 (H)</b>	<b>Junior Technician (Chemistry) -02</b> [Category : UR-01, EWS-01] (Level 3)
<b>Essential Qualification and Experience</b>	B. Tech. /B.E./BS/B.Sc. Chemical Engineering. OR 3-year Diploma in Chemical Engineering with relevant experience of two years after the diploma. OR Bachelor's Degree (10+2+3 pattern) or equivalent in Chemistry with 01 (One) year relevant experience.
<b>Desirable</b>	Any prior work experience in Chemistry related field including one which involves operating equipment / lab demonstrations.

<b>Post Code 14</b>	<b>Junior Assistant - 14# [Category : UR-09, EWS-01, OBC(NCL)-03, SC-01] (Level 3)</b> #(One Vacancy is earmarked for PwBD- OA, OAL, OL, BL & HH)
<b>Essential Qualification and Experience</b>	Bachelor's Degree (10+2+3 pattern) or equivalent in any discipline with 01 year relevant experience.
<b>Desirable</b>	Experience in Premier Educational Institutes like IITs/IISERs/IISC/NITs etc. Working knowledge of computer applications, noting, drafting and shorthand.

<b>Post Code 15</b>	<b>Junior Attendant (Multi Skilled) - 14 [Category : UR-09, EWS-01, OBC(NCL)-03, SC-01] (Level 1)</b> #(One Vacancy is earmarked for PwBD- OA, OAL, OL, BL & HH)
<b>Essential Qualification and Experience</b>	10 <sup>th</sup> Pass with one year relevant training/experience.
<b>Desirable</b>	Experience in Premier Educational Institutes like IITs/IISERs/IISC/NITs etc. Working knowledge of computer applications.

<b>Post Code 16</b>	<b>Public Relation Officer(on contract) - 01 (Category : UR- 01 ) (Consolidated pay of Rs 80,000 – 90,000/-)</b>
<b>Essential Qualification and Experience</b>	Master's degree in Journalism & Mass Communication/ Public Relations or its equivalent with at least 55% marks with at least five (05) years of relevant experience qualifying degree. OR Master's degree in English & Postgraduate Diploma in Journalism/ Mass Communication/Public Relations with at least 55% marks in both from a recognized University / Institute and at least five (05) years of relevant experience qualifying degree.
<b>Desirable Experience</b>	<ol style="list-style-type: none"> <li>1. Proficiency in use of variety of computer office applications like M.S Word, Excel, Power-point etc. Excellent command over English (spoken and written), strong report writing and editing skills. Should be capable of writing and creating stories on the latest outcomes of research and development of the organization. The candidate should be capable enough to work with designers; to initiate and promote content on various social media platforms such as facebook, twitter, instagram, etc. He / she will be responsible for frequently collecting the information that is often sought from ranking agencies such as NIRF, QS etc as well as MHRD and the Parliament.</li> <li>2. Experience of working in a Government Institution/ University in the preparation of press-brief, handling print and electronic media, stakeholders/client meet, relationship management, branding and publication of newsletters, bulletins and/or annual reports.</li> </ol>

## **General Information and instructions to the candidates:**

1. All posts except Sl. No. 16 are permanent.
2. Post from Sl. No. 1 to 3 carry probation of one year. Rest posts (except Sl. No. 16) carry probation of two years. Post at Sl No 16 will be filled purely on a contract basis.
3. The candidates are required to apply through online with complete information and attachments. Candidates applying for more than one post are required to pay application fees for each applied posts. However, the candidates will solely be responsible, if the test of two or more trades/posts coincides with each other. Institute will not be responsible to conduct a separate test at any stage for the applicants who have applied for more than one trade/posts.
4. Applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must fulfil eligibility criteria as on the closing date of application.
5. The detailed process (SOP)/instructions for filling out the online application form will be available on the institute website <https://staffrect.iitp.ac.in>.
6. The applicant will be responsible for the authenticity of submitted information, other documents and photographs.
7. Age relaxation for SC, ST, OBC, Ex-servicemen and Divyang candidates against reserved posts shall be admissible as per Government of India norms.
8. Candidates seeking reservation benefits, available for SC/ST/OBC(NCL)/EWS/PwD(Divyang) categories, must ensure that they are entitled to such reservation as per eligibility prescribed in Government of India orders. They should also be in possession of the certificates in the format prescribed by Government of India in support of their claim at the time of applying for any post on online portal.
9. Valid SC/ST/OBC(NCL)/EWS/PwD(Divyang) certificate has to be either uploaded with the application form or to be produced at the time of document verification for availing age relaxation/ reservation under SC/ST/OBC(NCL)/EWS/PwD(Divyang)category.
10. No TA will be paid for written test/trade test.
11. The complete postal address (including telephone/ Mobile No. and E-mail address) of the present employer mentioning the name of the organization and whether the organization is a Govt./Semi Govt./ Autonomous/ Public Sector Undertakings/ Private Sector should be filled in application form, to be submitted in online mode.
12. Fee payable through payment gateway on online application module for different posts is as under:

Post Code: 01, 02, 03, 04, 05, 06 & 16	Group A (Level 10 & Above or equivalent)	Other than SC/ST/PwBD/Women	Rs. 1,500.00
		For SC/ST/PwBD/Women	Nil
Post Code : 07, 08, 09,10 & 11	Group B (Level 6 to 9)	Other than SC/ST/PwBD/Women	Rs. 1,000.00
		For SC/ST/PwBD/Women	Nil
Post Code: 12, 13, 14 & 15	Group C (Up to Level 5)	Other than SC/ST/PwBD/Women	Rs.500.00
		For SC/ST/PwBD/Women	Nil

**Fee must be paid before filling online application by GEN, EWS and OBC (NCL) candidates. For stepwise procedure for fee payment, please refer to “Instructions for online submission of form”. Application fees once paid shall not be refunded under any circumstances.**

13. Candidates should upload self-attested copies of certificates in support of their qualification (matriculation onwards), experience, pay drawn details, Date of Birth, Caste etc. Original certificates must be produced at the time of appearing in test/ interview as well as while joining.
14. A candidate is required to upload certificate/s in support of minimum required experience in proper format i.e. it should be on the organization letter head, bearing the date of issue, specific period of work, designation, pay drawn for each position, nature of duties performed, duly certified by the concerned issuing authority.
15. Incomplete application or without application fee or without supporting documents shall be summarily rejected. The candidate should keep a print out of filled application and acknowledgement sent through email after filling of application for her/his reference.
16. Candidates employed in Government/ Autonomous Bodies/ PSUs should upload a No Objection Certificate (NOC) from their current employer in support of their application. Candidates, who are not able to upload NOC at the time of filling online form, must bring the NOC at the time of document verification during trade test/interview.
17. For any technical query related to submission of online application, an email may be sent on id: [staff\\_rect@iitp.ac.in](mailto:staff_rect@iitp.ac.in).
18. Candidates are advised to mention their correct and active email address in the application, as all the correspondence like issuance of call letter or any other information will be communicated through email only.
19. Canvassing in any form/ bringing in any influence political or otherwise will be treated as a disqualification for the post. “INTERIM ENQUIRY WILL NOT BE ENTERTAINED”.
20. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication including appointment letter sent to the candidates.
21. The Institute will retain data of online applications received for non-shortlisted candidates only for three months after the completion of the recruitment process.
22. The Institute reserves the right to place a reasonable limit on total number of candidates, to be called for test/interview. Fulfillment of the prescribed essential and /or desirable qualifications per-se will not entitle a candidate automatically to be called for test/ interview.
23. Tie between candidates obtaining equal marks in written tests will be resolved in the following order of preference:
  - (i) Candidates having lesser number of negative responses
  - (ii) Candidate older in age
24. The Institute reserves the right to increase or decrease the number of vacancies advertised as per need/directives of Government of India or cancel the advertisement itself in toto or partially without any further notification or assigning any reason.
25. Degrees as referred above are those, which have been awarded by a recognized University/Institution.
26. The institute reserves the right to relax any of the qualification/experience/ age limit in exceptional cases, or in case of person already holding analogous position in Government Department/ Research and Academic Institution/ Industry.

27. The decision of the Institute regarding the conduct of written / trade test(s), verification of documents and selection would be final and binding on all applicants. No representation/correspondence will be entertained in this regard.
28. Higher pay in prescribed pay level may be considered for exceptionally deserving candidates.
29. The Institute reserves the right to verify the antecedents and documents submitted by a candidate at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has a clandestine antecedent/ background and has suppressed the said information, then his/ her services shall be terminated and legal action may be initiated against such candidate.
30. Eligibility of candidate applying (through online mode only) for the post applied shall be considered as on the last date of closing online application interface, as per criteria specified in the advertisement.
31. The Institute reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment for any / all posts at any stage.
32. Addendum/ corrigendum if any, in respect of this advertisement shall be published only on notice board section of the website of IIT Patna “www.iitp.ac.in”
33. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final and binding.
34. Any dispute with regard to the selection/ recruitment process will be subject to court/ tribunals having exclusive jurisdiction over Patna.

Candidates possessing the requisite qualification and experience may apply online at <https://staffrect.iitp.ac.in> only. **Last date of closing the online application interface is 15.05.2023. Hard copy of the online application need not required to be sent by post.**