



SPORTS AUTHORITY OF INDIA
NATIONAL CENTRE FOR SPORTS SCIENCE & RESEARCH (NCSSR)
ROOM No-41, INDIRA GANDHI STADIUM, NEW DELHI

File No. 01-08001(01)/1/2022-HO - Sports Science

Date: 27.02.2023

ENGAGEMENT OF MEDICAL OFFICER ON CONTRACT BASIS IN SAI NCOEs.

Sports Authority of India (SAI) is an autonomous organization under the administrative control of the Ministry of Youth Affairs and Sports with its Head Quarters at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI has established 23 National Centers of Excellence across the country for training of young and elite athletes in various disciplines. These NCOEs are funded for several items *inter-alia* sports science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the NCOEs, SAI invites applications from eligible candidates for engagement as Medical Officer on contract basis at various SAI NCOEs. The employment is initially for 1 year, further extendable in cycle of 1 year up to a maximum of 8 years on the basis of performance. The advertisement is available at the website: [_https://sportsauthorityofindia.gov.in/saijobs/_](https://sportsauthorityofindia.gov.in/saijobs/)

Specific requirements, selection process is in succeeding paragraphs.

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1. Name and Number of Posts & Pay

The number of vacancies can vary as per workload. Candidate may be posted anywhere across India as per requirement of SAI. Indicative figures are as follows:

Designation	No of Vacancies*	Consolidated Monthly Remuneration
Medical Officer	8	Rs 1,25,000/-

*subject to variation depending upon the workload.

Total no of vacancies are 08, UR-01, OBC- (01), SC- (03), ST-(01), EWS-(02).

2. Nature of Duties:-

1. Management of the medical team and supervise the health care services.
2. Contributing clinical expertise to athletes care and providing guidance to other allied sports science staff and nursing staff.
3. Management & prevention of injuries/illness of all athletes at the NCOEs
4. Performing administrative duties and risk management.
5. Verifying complex diagnoses and facilitating treatment plans and updating the same to coaches & administrations as & when as a required.
6. Supervising, and mentoring healthcare professionals and collaborating with other hospitals for specialized tertiary care.
7. Managing allocated budgets for medical centre and identifying areas of improvement in athletes care.
8. Keeping informed on advancements in the field and contributing to medical research programs.
9. Ensuring compliance with healthcare regulations and safety standards and bio-medical waste management.
10. Reporting to senior management, as well as liaising between administrative and medical staff.
11. Ensuring consistent and accurate medical recordkeeping practices.
12. Supervise the procurement process of medicines and equipments as per requirement at the NCOEs.
13. Medical Officer must attend a minimum of two training session on FOP per week.
14. Duty schedule & timings will be decided by respective RD's of as per the requirement of the center.
15. Conduct of AVT (Age Verification Test) process by collaborating with a hospital.
16. Tie up for emergency services with a tertiary care hospital.

17. Attend to all responsibilities/work allocated by the RC Incharge.
18. Follow updated Anti – Doping guidelines & practices as per WADA & NADA.
19. Make appropriate injury prevention & recovery mechanism.
20. Provide regular feedback on the treatment of athletes to coaches.

3. Eligibility criteria

Designation	Essential Qualification	Essential Experience	Desirable Experience
Medical Officer	Bachelors' degree of Medicine and Bachelors' Degree of Surgery (MBBS) from any recognized University/ Institution.	5 years of experience in the field of medicine. OR PGDSM with 3 years of experience in the field of medicine. OR PG/DNB in Sports medicine/ Orthopedics/ PMR/ or equivalent with 2 years of experience in the field of medicine.	2 years' experience in the field of sports medicine OR 1 year experience in the field of sports medicine for MBBS with PGDSM/ PG/DNB in Sports medicine/ Orthopedics/ PMR/ or equivalent

4. Selection Procedure

- A. Online applications are invited from candidates, who fulfill the essential eligibility criteria as mentioned above on contract basis.
- B. In the event of large number of applications, SAI will adopt the following shortlisting criteria to restrict the number of candidates to be called for interview.
- C. **Criteria for shortlisting of candidates who fulfill the essential qualification for interview**

Categories For Evaluation	Max Marks	Scoring of Marks
Work experience over and above essential work experience	10	2 marks will be awarded for every completed 1 year of work experience in relevant field up to a maximum of 10 marks.
Work experience in sports establishment.	10	Additional 2 marks will be awarded for every completed 1 year of work experience in relevant field at a State / National level sports organization (Govt. or Private) upto a maximum of 10 marks.

THE CANDIDATE SHOULD MENTION ALL HER/HIS QUALIFICATIONS AND EXPERIENCE IN THE RELEVANT FIELD OVER AND ABOVE THE MINIMUM QUALIFICATIONS.

CANDIDATES WILL BE SHORT-LISTED FOR INTERVIEW ONLY ON THE BASIS OF THE INFORMATION PROVIDED BY THEM IN THEIR ONLINE APPLICATIONS DOCUMENTS SUBMITTED IN SUPPORT OF THE CLAIM MADE IN THE ONLINE APPLICATION.

CANDIDATES MUST ENSURE THAT SUCH INFORMATION IS TRUE. IF AT ANY SUBSEQUENT STAGE OR AT THE TIME OF INTERVIEW ANY INFORMATION GIVEN BY THEM OR ANY CLAIM MADE BY THEM IN THEIR ONLINE, APPLICATIONS IS FOUND TO BE FALSE, THEIR CANDIDATURE WILL BE LIABLE TO BE REJECTED.

NOTE I: The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidate to be called for interview.

- D.** A merit list for the interview will be prepared based on the above criteria, and the shortlisted candidates will be called for interview in a ratio of 1:5.

E. INTERVIEW PROCESS*

- a. The final selection will be done based on interview of candidates by a committee.
- b. Interview will be for 100 marks and candidates will be assessed as follows:

CATEGORIES FOR EVALUATION	MAXIMUM MARKS (100 marks)
Domain Expertise	30
Practical knowledge assessment	30
Aptitude for working in a sports organization/High performance ecosystem.	10
Knowledge related to recent advancements/ Research Paper Publications.	10
Soft skills.	10
Knowledge in allied sports science disciplines	10

- c. A panel of final shortlisted candidates will be formed on the basis of merit which shall be valid for a period of 1 year from the publication of the result.
- d. Merely qualifying for the interview does not confirm final selection.
- e. Candidates must produce all the original documents at the time of physical joining for verification else candidature may be cancelled.

***IMPORTANT**

THE CATEGORY-WISE MINIMUM LEVEL OF SUITABILITY IN SELECTION, WILL BE UR/EWS-50MARKS, OBC-45 MARKS, SC/ST-40 MARKS, OUT OF THE TOTAL BEING 100.

5. Application schedule:

- (i) **Opening Date for submission of online application - 27.02.2023**
- (ii) **Closing date for submission of online application - 21.03.2023**

Date for determining the eligibility of all candidates in every respect shall be the prescribed closing date for submission of online application. The applicants are advised to fill in all their particulars in the online application carefully as submission of wrong information may lead to rejection.

TERMS & CONDITIONS FOR CONTRACTUAL ENGAGEMENT

- a) **Tenure:** Initial contractual engagement will be for 1 year, further extendable in cycle of 1 year up to a maximum of 8 years on the basis of performance.
- b) The engagement of Medical Officer on contract basis shall not confer on them any right for absorption or appointment on regular basis in SAI.
- c) **Age limit:** The upper age limit is 50 years as on the closing date for submission of online application.
 - Relaxation of age limit for SC/ST/OBC/Ex-Serviceman shall be as per DoPT OM No 15012/2/2010-Estt9D0 dated 27.3.2012.
 - Proof of age & caste certificate may be issued in accordance with the DoPT OMs as mentioned below-
 - Proof of age -OM No 19017/7/79-Estt(A) dated 30.11.1979
 - Caste Certificate-
 - SC/ST-OM No. 36012/6/88-Estt(SCT) dated 24.04.1990
 - OBC- OM No.36036/2/2013-Estt(Res-I) dated 31.03.2016
 - EWS- OM No. 36039/1/2019-Estt (Res) dated 31.01.2019
- d) **Remuneration:** Consolidated monthly remuneration is Rs 1,25,000/- with annual increment up to 10% based on performance assessment.

**Remuneration matching the last pay will be decided by the competent authority at the time of joining, within permissible pay range/limit, in which case, those above in the merit list will also draw the higher pay on par with the candidate ranked below.*
- e) **Tax Deduction at source:** The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI

will issue TDS certificates/ Service Tax, as applicable.

- f) **Other Allowances:** No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them. In case he/she is required to proceed outstation from the place of posting for official duty, he/she will be entitled to TA/DA as admissible for pay Level-11 under GOI rules.
- g) **Extension:** Performance of the selected candidates would be continuously reviewed monthly & half yearly and their extension will be considered on the basis of periodic review /requirements.
- h) **Leave:** Personnel will be entitled for 30 days leave in a calendar year on pro-rata basis. Employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
- i) **Termination:** The contract can be terminated by giving a 30 days' notice period by either party, i.e.,SAI and the employee. In cases of extreme impropriety by the employee, the contract may be terminated immediately without notice.
- j) The service of candidates in waiting list may be utilized by Khelo India or any other scheme of SAI/Centre/State Govt if required.
- k) Selected candidates will be posted in any of the SAI centers across India and the posting so made is purely in public interest.
- l) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- m) SAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the SAI will be final and no appeal will be entertained against this issue.
- n) Candidates will be informed of the final result in due course through SAI website and any interim enquiries about the result are therefore, unnecessary and will not be attended to. SAI shall not enter into correspondence with the candidates about reasons for their non selection for interview/appointment.
- o) In case a candidate qualifies for multiple roles, it will be the discretion of SAI to allocate a role as seen fit.
- p) Canvassing in any form will disqualify a candidate.
- q) In case of any dispute, jurisdiction of the Court at New Delhi only will be applicable.
- r) Further notifications/corrigendum in this regard, if any, will be put up on SAI website only.

GENERAL INSTRUCTIONSTO CANDIDATES

a) **WHO CAN APPLY:**

Online applications are invited from candidates who fulfill the minimum essential qualification criteria as mentioned above. All applicants must fulfill the essential requirement as stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down. No enquiry asking for advice as to eligibility will be entertained.

b) **HOW TO APPLY:**

- I. The candidate must apply only online through the website:
<https://sportsauthorityofindia.gov.in/saijobs/>
- II. Applications received through any other mode would not be accepted and summarily rejected.
- III. The applicant must possess a valid and functional email id.
- IV. The e-mail ID entered in the form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.
- V. Candidates must apply within the scheduled time period given in “Application Schedule” above, no application received after the last date shall be entertained.
- VI. Candidates must upload the documents/certificates in support of all the claims made by them in the application.
- VII. Checklist of documents required, these may be kept ready for filling the online application form
 - i. Application form with recent passport-size photograph
 - ii. **Proof of Date of Birth-** Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating Date of Birth in support of claim of age. Where the date of birth is not available in certificate/mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth.
 - iii. **Proof of identity-** Aadhar card/Passport/ Voter ID.
 - iv. **Category certificate-(OBC/SC/ST/EWS)-** Cast certificate by candidate seeking reservation as SC/ST/OBC/EWS from the competent authority indicating clearly the candidate’s Caste, the Act/Order under which the Caste is recognized as SC/ST/OBC/EWS and the village/town the candidate is ordinarily a resident of.
 - v. **Bachelor’s Degree and Marksheet**
 - vi. **Master’s degree and Marksheet**
 - vii. **Additional Qualification Document if any**
 - viii. **Work Experience Document:** Documents claiming work experience must clearly mention the following:
 - Name of the establishment/Organization/ Department.
 - Signature of competent authority/issuing authority clearly stating their position of authority and nature of work and duties performed in the organization.
 - Duration of employment/work experience (Date, Month & Year).
 - The field in which the candidate has worked or the post held in the establishment.
 - ix. **Last pay drawn document:** Candidates must have their monthly remuneration document from their place of work experience.

VIII. **For online application: Along with filling of online application form the following documents must be uploaded-**The following essential certificates/ documents should be self-attested, scanned and uploaded strictly in the order mentioned below all compiled in a single pdf file.

- a) Completely filled Application form as provided at the end of advertisement.
- b) Photograph & Signature
- c) Document for DOB.
- d) Proof of Identity.
- e) Category Certificate-OBC/SC/ST/EWS
- f) Bachelor Degree and Marksheet
- g) Master's Degree and Marksheet.
- h) Additional Qualification document.
- i) Work experience Certificate.
- j) No Objection Certificate from present employer, if any.
- k) Supporting document for Last Pay Drawn
- l) Supporting document in case of Ex-Serviceman

NOTE:

- **Candidates are advised to fill their correct and active e-mail addresses in the online application as all correspondence will be made through e-mail only.**
 - **Interview schedule and other requirements with regard to certificates in respect of claims made in the online application will be e-mailed in due course to the candidates in their registered e-mail id only.**
 - **Incomplete/non-self-attested documents will be rejected.**
 - **Any variation in the details provided and documents submitted online will lead to rejection of the candidate.**
- c) **CALL LETTERS FOR INTERVIEW:** The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate/ uploaded on SAI website.
- **CANDIDATES SHOULD CHECK THE WEBSITE AND THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS.**
 - **UPDATES AND NOTIFICATIONS WILL BE POSTED ON THE SAI WEBSITE.**
- d) The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.
- e) Any experience claimed during the course of completion of the degree will not be counted. Any experience which is not relevant to the above discipline /fields will not be counted.
- f) The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage

before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the SAI.

NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.

In case of any dispute, English version of the Employment notice will be treated as valid.

क्रमांक S.No. 2006	250250	केन्द्रीय माध्यमिक शिक्षा बोर्ड CENTRAL BOARD OF SECONDARY EDUCATION				
ALL INDIA		अंक विवरणिका MARKS STATEMENT सेकण्डरी स्कूल परीक्षा, 2006 SECONDARY SCHOOL EXAMINATION, 2006				
नाम Name	अनुक्रमांक Roll No.					
माता का नाम Mother's Name						
पिता का नाम Father's Name						
जन्म तिथि Date of Birth	1ST DECEMBER NINETEEN HUNDRED NINETY					
विद्यालय School	DB468 ARMY SCHOOL					
विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लि. TH	पै/आ.मू. PR/IA	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
101	ENGLISH COMM.	079	XXX	079	SEVENTY NINE	A2
085	HINDI COURSE-B	090	XXX	090	NINETY	A1
041	MATHEMATICS	094	XXX	094	NINETY FOUR	A1
086	SCIENCE & TECH.	067	025	092	NINETY TWO	A1
087	SOCIAL SCIENCE	073	017	090	NINETY	A1
AB : विषय में अनुपस्थित Absent in the Subject		परिणाम Result		PASS		
PR : प्रयोगात्मक Practical						
IA : आंतरिक मूल्यांकन Internal Assessment						
दिल्ली Delhi						
दिनांक Dated	27-05-2006		परीक्षा नियंत्रक Controller of Examinations			

Self-attested
Ragini Jain
Ms. RAGINI JAIN

SAMPLE DOCUMENT DEMONSTRATING HOW THE CERTIFICATES ARE TO BE ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.



SPORTS AUTHORITY OF INDIA
NATIONAL CENTRE FOR SPORTS SCIENCE & RESEARCH
Room No 41, INDIRA GANDHI STADIUM, NEW DELHI

APPLICATION FORM FOR MEDICAL OFFICER

1. Full Name in Capital Letters (as per the matriculation certificate):.....
.....
2. Father's Name (as per the matriculation certificate)
3. Gender:.....
4. Date of Birth (as per the matriculation certificate):.....
5. Post Applied for
.....
.....
6. Category (OBC/EWS/SC/ST)
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7. Nationality:
8. PermanentAddress:.....
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9. Address forCorrespondence:
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10. Mobile number and Email ID (a valid and functional email ID to be provided)
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11. Hobbies.....
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 12. Sports Achievements if any:

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13. Special Achievement, if any:

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14. Academic Qualifications:

Degree	Maximum Marks	Marks Obtained	Percentage of Marks	Name and Address of College/Institution	University	Year of Passing
Bachelors						
Masters						
Additional Qualifications						

15. Details of Services rendered earlier/Experience in a related field: (After the basic graduation).

Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

16. Details of Experience in Sports Ecosystem:

Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulations of Sports Authority of India.

Name & Signature of Candidate

Date: