



AI ENGINEERING SERVICES LIMITED
(A wholly owned subsidiary of AI Assets Holding Limited)

Ref. No.: AIESL/HR-HQ/2023/3100

Dated: 07/02/2023

Sub: Selection for the Post of Regional Security Officer (RSO) And Assistant Supervisor(AS)

AIESL is a fully owned subsidiary of AI Asset Holding Company limited and is a Public Sector Undertaking of Government of India. AIESL is the largest MRO in the aviation industry of India. AIESL manages and maintains Airbus, Boeing & ATR's fleet with highest degree of the Technical Dispatch Reliability, with its major hangars and bases located at all the major metros. The company has state of the art capabilities for Overhaul and Maintenance of Aircrafts and its components. AIESL was subsidiary of erstwhile Air India Limited continues to provide its maintenance services to the prime customer Air India (now a private business entity). However, as an independent MRO AIESL has embarked on business growth strategy through extensive marketing and brand building for capturing MRO service requirements of other aviation operators.

Applications are invited from eligible candidates from Open Market to fill up the following position in, AIESL.

<u>Position</u>	<u>No. of Vacancies</u>	<u>Location</u>	<u>Gross Emoluments all Inclusive</u>
<u>Regional Security Officer (RSO)</u>	RSO-07	DEL-01	RSO – Rs. 42,000/-
		BOM-01	
		CCU-01	
		MAA-01	
		TRV-01	
		NAG-01	
		HYD-01	
<u>Assistant Supervisor (AS)</u>	Asst. Supervisor- 72	DEL-09	AS - Rs.27,000/-
		BOM-23	
		CCU-05	
		MAA-06	
		TRV-05	
		NAG-10	
		HYD-14	
		TOTAL-79	

Reservation will be applicable as per Government guidelines

1. ELIGIBILITY CRITERIA AS ON 01.02.2023

1) Educational Qualifications:

A) Regional Security Officer:-

Experienced Candidates with valid BCAS Basic AVSEC (12 days' new pattern) Certificate:

Graduates in any discipline (minimum 3 years 'duration) from any Recognized University with ability to speak Hindi, English and conversant with local language. **MUST** possess valid BCAS Basic AVSEC (latest new pattern) Certificate.

Preferable:

BCAS Certified XBIS Screener (Valid Certification)

1. Proficiency in fire fighting
2. Knowledge in industrial security
3. Knowledge in disaster management
4. Knowledge of unarmed combat
5. Legal Knowledge
6. Knowledge of MS Word /Internet must
7. NCC"B/C" Certificate.

Only For RSO:

1. Administrative Functions
2. AEP guidelines 2022.
3. Report Writing
4. **Must have 5 Years of Supervisory Experience in Senior Level.**

Selection Procedure: Candidates who prima facie meets eligibility criteria will require to appear for written test and subsequent interview. The selected candidates will have to bear the cost of pre-employment medical examination.

(B) Assistant Supervisor (AS)

Experienced Candidates with valid BCAS Basic AVSEC (12 days' new pattern) Certificate:

Graduates in any discipline (minimum 3 years 'duration) from any Recognized University with ability to speak Hindi, English and conversant with local language. **MUST** possess valid BCAS Basic AVSEC (latest new pattern) Certificate.

Preferable:

BCAS Certified XBIS Screener (Valid Certification)

1. Proficiency in fire fighting
2. Knowledge in industrial security
3. Knowledge in disaster management
4. Knowledge of unarmed combat
5. Legal Knowledge
6. Knowledge of MS Word /Internet must.
7. NCC”B/C” Certificate.
8. **Must have 01 Year of Supervisory Experience**

OR

B) Graduate Fresher / Ex Servicemen

Graduate in any discipline (minimum 3 years’ duration) from any recognized University with ability to speak Hindi, English and conversant with local language.

The above vacancies will be filled first from those who have valid BCAS Basic AVSEC Certificates and the residual vacancies will be filled up from candidates who are Graduate / Ex Servicemen.

Reservations: SC/ST/OBC/EWS candidates will be as per Government guidelines.

Selected Candidates will be appointed on fixed term contract for a period of 05 (Five) years.

ELIGIBILITY CRITERIA AS ON THE DATE OF APPLICATION: 01.02.2023

UPPER AGE LIMIT:

For Experienced Regional Security Officer (RSO) - 40 Years

For Assistant Supervisor (AS) - 35 Years

(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates)

Ex- Servicemen (will be given age relaxation as per rules).

C) PHYSICAL STANDARDS:

1. Height:

Female- Minimum 154.5 cms

Male- Minimum 163 cms

Relaxation of 2.5 cms for SC/ST candidates & those from North East states & hilly states} subject to domicile proof.

D) EMOLUMENTS / SALARY:

Selected Candidates would be paid all inclusive Remuneration for **RSO is Rs. 42,000/- and AS is Rs. 27,000/-** per month as per Company's policy, as per rules.

FIXED TERM EMPLOYMENT AGREEMENT:

Candidates would be required to execute Fixed Term Employment Agreement to serve the Company for a period of **05 years (five) which may be extended based on requirement of the company and performance of the candidates.**

(a)The FTEA will be renewable only on clearing BASIC AVSEC refresher Course in maximum number of three chances and subject to satisfactory performance.

(b)In case of fresh graduates/Ex-Servicemen, the contract will be prematurely terminated, if the candidate fails to qualify BASIC AVSEC Course in maximum number of 03 attempts.

The Contract would also be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India where AIESL has its MRO.

2. SELECTION PROCEDURE:-

Candidates who prima facie meet eligibility criteria will require appearing for skill test/Personality Assessment Test at the date, time and venue which will be notified through email. The selected candidates will have to bear the cost of pre-employment medical examination.

Post Applied for RSO/ASO

To,
Personnel Department,
AIESL- Headquarters,
2nd Floor, CRA Building,
Safdarjung Airport Complex, Aurobindo Marg,
New Delhi – 110 003.

The last date of receipt of application is 1700 hours on 01st March, 2023 on the above address. Applications received after the last date will not be entertained.

- i) **Applicable for SC / ST / OBC Candidates ONLY:** Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment. "Candidates belonging to OBC category, the category certificate should be in the prescribed format including the "Non - Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer" Certificate should not be older than 06 (Six) months from the date of eligibility criteria."

- ii) Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.
- iii) Shortlisted candidates will be informed on email and would be required to appear for Skill TEST / Personality Assessment Test on the given date and Venue.

TA,DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to place of skill test on production of railway receipt/ticket, as per rules. Not applicable for those who are already in Govt./Semi-Govt./ Public Sector undertakings.

General Terms & Conditions

The Management reserves the right to modify/change in the above schedule/condition/requirement/ number of posts based on the actual need at a point of time in future.

The short listed candidates will be considered for engagement on the Fixed Term Employment Agreement, subject to their medical fitness prescribed for the post. The selected candidates may be posted in any station operated by AIESL.

Candidates will have to bear the cost of the Pre-Employment Medical examination(s)/ pre-employment formality. In case additional tests are required, the additional cost thereof will also have to be borne by the candidate.

At the time of appearing for Skill Test for the said post please ensure that you fulfill the academic qualifications and other laid down conditions AS ON THE DATE OF RECKONING ELIGIBILITY, i.e. 01.02.2023 as specifically mentioned in our Advertisement for the post. Please note that you will be allowed to appear in Selection only in case you fulfill the eligibility criteria and other laid down requirements as specified in the notification/ Advertisement.

COVID-19 GUIDELINES FOR INTERVIEW

In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the interview and follow the guidelines as listed under:

- (a) All candidates should strictly follow the extant ICMR guidelines prior to attending for interview.
- (b) All candidates attending the Interview shall wear appropriate face masks properly covering their nose, mouth, chin etc. and carry personal hand sanitizer. The candidates shall remove the mask at gates for identification. **Those candidates without face masks shall not be permitted to attend the Skill Test/ Written Test/ Interview.** All candidates seeking entry into the venue have to stand in the queues at the Gates, entrances etc. so that social distancing as per norms can be ensured.
- (c) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.

- (d) Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the interview. They shall not be permitted for further process.
- (e) All candidates shall bring their own water bottles / other refreshments and avoid sharing of personal items.
- (f) All candidates shall bring their own stationery items and avoid sharing of such items.

For the Selection process, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard by AIESL.

Candidates (Indian National only) are required to bring with them the following original certificate/ documents together with on e- copy of each:-

- I. A duly filled in Application Form in the prescribed format which is given in the advertisement and a recent passport size photograph pasted in the space provided in the Application Form.
- II. Matriculation (10th class) certificate in support of date of birth.
- III. Graduation Mark sheet & Degree
- IV. Valid BCAS Basic AVSEC(12 days' new pattern certificate)
- V. Valid BCAS Certified XBIS Screener Certificate
- VI. NCC 'B/C' Certificate
- VII. SC/ST Certificate in case of SC /ST Candidates
- VIII. OBC Certificate in the prescribed Performa for Central Govt. Employment issued by the competent authority.
- IX. Two (2) recent colored passport size photographs.
- X. One set of photocopies together with original certificates supporting testimonials for date of birth, caste, qualification, experience etc will be required at the time of verification of documents.
- XI. A Demand Draft for an amount of Rs. 1000/- (Rupees One Thousand Only) in favour of **"AI Engineering Services Limited"**, payable at New Delhi. (Not Applicable to SC/ST Candidates)
- XII. Medical Certificate from the Registered Medical Practitioner, indicating actual height in cms and weight in kgs. Must be submitted as per the format attached.

List of Documents (copies) to be attached with the Application:

(Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification only)

- i) Demand Draft, where applicable
- ii) 10th Std/Matriculation mark-sheet & passing certificate
- iii) 12th Std/Pre-Degree mark-sheet & Passing certificate
- iv) Graduation certificate and Marks Sheet or Provisional Degree Certificate
- v) BCAS Basic AVSEC (12days new pattern certificate)
- vi) Certification mention in Preferable Qualifications

- vii) NCC 'B / C' Certificate
- viii) Valid BCAS Certified XBIS Screener Certificate
- ix) Doctor's certificate (in original) for Height and Weight
- x) Caste certificate in case of SC/ST/OBC candidates
- xi) Discharge certificate in case of Ex-Servicemen
- xii) Experience certificate
- xiii) Nationality/Domicile certificate
- xiv) No criminal background

*** In addition to above vacancies, a panel will also be formed for future requirement.**

**** Can be transferred to any other location within India due Operational requirement.**

***** Vacancies may be changed as per discretion of the management.**
