

Annexure -A-I

SERVICE PARTICULARS /BIO-DATA FOR THE POST OF HC(TECH)- TRADE ---
----- IN BORDER SECURITY FORCE ON DEPUTATION BASIS FROM
CAPFs / DEPUTATION /RE-EMPLOYMENT FROM ARMED FORCES

(If space is not sufficient against any item extra sheet can be attached)

Affix Recent PP
size photograph
duly attested along
with 01 PP size
photo should be
attached
separately

1	Post/Trade applied for deputation./Re-employment.	
2	Full name (in block letters)	
3	Service No/Regt No. & Rank	
4	Identity Card No & date of issue	
5	Name spouse /NOK	
6	Father's/ Mother's name	
7	Whether individual is willing. (Willingness certificate to be attached as per Annexure A-III)	
8	Date of Birth. as per educational certificate.	
9	Name of organization.	
10	Date of joining Government Service / Organization.	
11	Length of total service as on closing date of application.	___ years ___ Month ___ days
12	Whether individual is clear from discipline /vigilance angle ? (Certificate to be attached as per Annexure -II)	

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13	Present Post/Rank held with date of appointment in the present post/rank.	Present Rank : _____ Date of appointment in present Rank : _____ Trade _____
14 (a)	Present Pay Matrix Level -4. (25,500-81,100) as per 7 th CPC of the rank of HC(Technical).	Present pay matrix Level _____ Present Basic Pay _____
14(b)	Date of drawl of pay in Pay matrix -4 since last five year.	
15	Date of Retirement.	
16	Permanent Home Address with phone and mobile number.	
17	Present address with Mobile Number and E-mail address.	
18	Whether belongs to SC/ST/OBC	
20	Nationality	
21	Religion	
22	Sex	
23	Visible Identification marks	1. 2.
24	<u>Professional and Technical qualifications for candidates of CAPFs :-</u> (i) Three years Diploma in Auto Mobile Engineering or Mechanical Engineering or Auto Electrical Engineering from an Institute recognized by the Government; or Industrial Training Institute certificate in respective trade. (ii) Basic Training including Map Reading Standard-I ;	Yes/ No/ Not applicable. (If yes, give details of qualifications of the candidate)

25	<p>Candidates of Armed Forces must have fulfilling the following criteria:-</p> <p>(i) Matriculation or 10th class pass from a recognized Board or Institution or equivalent; and</p> <p>(ii) Industrial Training Institute Certificate in respective trade; or</p> <p>Three years experience in respective trade and grade in the Armed Forces;</p>	<p>Yes/ No/ Not applicable.</p> <p>(If yes, give details of qualifications of the candidate. Details of experience be attached in Annexure-II.)</p>	
26	Additional qualifications / in service courses, if any be indicated.		
27	Medical category SHAPE-I certificate to be attached duly indicated date of medical examination issued by respective authorized Medical officers of CAPFs/ Armed Forces .		
28	<p>(a) Service Award/ decoration in last 10 years.</p> <p>(b) Total bad entry, if any.</p>	<p><u>Service Award/ decoration</u></p>	<p><u>Bad entry, if any</u></p>
29	APAR Grading for last five years (copy of APAR duly attested should be attached)	<p>Year</p>	<p>Grading</p>

30. Details of employment held earlier in the organization, in chronological order:-

S/No	Name of Office/ Institute/ Organization with full address	Post held with pay scale	Post Held		Nature of work of the post and experience
			From	To	
(1)	(2)	(4)	(6)	(7)	(8)
1					
2					
3					
4					
5					

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31	List of enclosures	1.
		2.
		3.
		4.
		5.

Certified that above particulars/ information are true and correct as per service record/ profile of individual.

Signature of Head of office /Employers

Name

Rank

Designation with official seal

Place : _____

Dated : _____

CERTIFICATE BY THE HEAD OF OFFICE/EMPLOYER OF APPLICANT

It is certified that the service particulars furnished in Annexure-I in respect of
Regt No./ Service No. _____ Rank _____ Trade _____ Name _____
_____ Unit/ HQ _____ are true and
correct as per facts available on records. He/ she possesses educational /technical
qualifications and experience mentioned in the advertisement/ circular:-

2 Also certified that:-

- (i) There is no disciplinary or vigilance case either pending or contemplated against him.
- (ii) The record of service of the applicant has been carefully scrutinized and it is certified that there is no doubt about his/ her integrity.
- (iii) Photocopy of ACR/ APAR for the last 5 years duly attested by Gazetted officer are enclosed.
- (iv) No major /minor penalty has been imposed on him/ her during last 10 years.
- (v) If the individual is selected for the applied post/ trade, he/ she will be relieved immediately to join BSF.
- (vi) The individual has served in the Force in the trade (name of trade to be mentioned) and earned _____ years experience as per details given below (For Armed Forces only) :-
 - (i) Period from to (Total period).
 - (ii) Period from to (Total period).
 - (iii) Period from to (Total period).

Signature

Name & Designation of HOO/
Employer / Authority with seal

WILLINGNESS CERTIFICATE

I Service/ Regt No _____ Rank/Trade _____ Name _____
am willing for deputation/ re-employment for the post of HC (Trade____) in BSF on
usual terms & conditions.

2 I further undertake that it is in my knowledge that the maximum period of
deputation to outside organization i.e in BSF is only 3 years.

3 I have carefully gone through the provisions including the fact that overstayed
period of deputation will not be counted for the purpose of pensionary benefits as
contained in DoP &T OM No. AB/14017/30/2006/Estt(RR) dated 29.11.2006. Thus in
that case I myself will be held responsible and will not claim said benefits from parent
department.

4 Also certified that I am fully aware that I am not entitled for absorption to
deputed organization and undertake that I will not claim even from any authority for
any such absorption to deputed organization i.e BSF Motor Transport Workshop
Cadre.

Date _____

Signature of candidate

Place : _____

Service/Regt No _____

Rank : _____

Name : _____

Office Address : _____

Countersigned by

Head of office with official seal

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