



(A Mini Ratna Category-I PSU)
INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED
 (A Government of India Enterprise)

Indian Renewable Energy Development Agency Limited (IREDA), a leading public financial institution / NBFC under Ministry of New & Renewable Energy, engaged in promoting, developing and extending loans for projects relating to Renewable Energy and Energy Efficiency & Conservation.

IREDA invites applications from dynamic, result oriented and competent professionals for filling up the following vacant post, on regular basis:

S.N.	Position/ Level	Scale of Pay (On IDA Pattern)	No. of Vacancies & Reservation	Educational/ Professional Qualification	Experience	Maximum Age Limit (Years) (as on 01.07.2022)
HUMAN RESOURCE MANAGEMENT						
1.	General Manager / E-8 Level	Rs.120000 –280000	01 -UR	<p>Essential:</p>	<p>25 Years experience in executive level and present working experience of minimum 03 years not below the level of Additional General Manager (E-7 Level) in the Scale of Pay of Rs.1,00,000-2,60,000 and above or equivalent, in the area of Human Resources in Central/ State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.43.98 Lakhs per year for candidates presently working in Private Sector.</p> <p>The incumbent must have experience in Manpower Planning, Talent identification and Grooming, Wage Revision, Devising Recruitment and Promotion Policies, Performance Management etc.. Must have experience in complex range of innovative future focused learning and development initiatives across all employees. The incumbent must also have experience in HR strategy, knowledge development and competency mapping.</p>	55 Yrs.
2.	Additional General Manager / E-7 Level	Rs.100000-260000	01 - UR	<p>Post Graduation Qualification (2 years duration) in Management with Specialization in HR from Reputed University/ Institution</p> <p>Desirable:</p> <p>Degree in Law from Recognized University/ Institution</p>	<p>20 Years experience in executive level and present working experience of minimum 03 years not below the level of Deputy General Manager (E-6 Level) in the Scale of Pay of Rs.90,000-2,40,000 and above or equivalent, in the area of Human Resources in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.38.86 Lakhs per year for candidates presently working in Private Sector.</p> <p>The incumbent must have experience in Manpower Planning, Talent identification and Grooming, Wage Revision, Devising Recruitment and Promotion Policies, Performance Management etc.. Must have experience in complex range of innovative future focused learning and development initiatives across all employees. The incumbent must also have experience in HR strategy, knowledge development and competency mapping.</p>	53 Yrs.
3.	Chief Manager / E-5 Level	Rs.80000-220000	01 - UR	<p>Degree in Law from Recognized University/ Institution</p>	<p>12 Years experience in executive level and present working experience of minimum 03 years not below the level of Senior Manager (E-4 Level) in the Scale of Pay of Rs.70,000-2,00,000 and above or equivalent, in the area of Human Resources in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.30.66 Lakhs per year for candidates presently working in Private Sector.</p> <p>The incumbent must have experience in Manpower Planning, Talent identification and Grooming, Wage Revision, Devising Recruitment and Promotion Policies, Performance Management etc.. Must have experience in complex range of innovative future focused learning and development initiatives across all employees. The incumbent must also have experience in HR strategy, knowledge development and competency mapping.</p>	50 Yrs.

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FINANCE & ACCOUNTS						
4.	General Manager / E-8 Level	Rs.120000 –280000	02 - UR	Essential: Chartered Accountant (CA) / Cost & Management Accountant (CMA) Desirable: Company Secretary (CS) / Degree in Law from Recognized University/ Institution	<p>25 years experience in executive level and present working experience of minimum 03 years not below the level of Additional General Manager (E-7 Level) in the Scale of Pay of Rs.1,00,000-2,60,000 and above or equivalent, in the area of Finance & Accounts in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.43.98 Lakhs per year for candidates presently working in Private Sector</p> <p>Exposure in one or more of the following areas: Asset & Liability Management, Forex, Treasury Operations, Raising Resources in Capital market through IPO and Bonds. All Taxation matters, Appraisal of Projects with specific emphasis on Financial Analysis etc. Knowledge on Accounting Standards, International Financing Reporting Standards (IFRSs) and Indian GAAP and practical knowledge on finalization of accounts and to deal with all audit matters etc. would be desirable. Should be well-versed with ERP applications.</p>	55 Yrs.
5.	Additional General Manager / E-7 Level	Rs.100000-260000	01 - UR		<p>20 years experience in executive level and present working experience of minimum 03 years not below the level of Deputy General Manager (E-6 Level) in the Scale of Pay of Rs.90,000-2,40,000 and above or equivalent, in the area of Finance & Accounts in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.38.86 Lakhs per year for candidates presently working in Private Sector.</p> <p>Exposure in one or more of the following areas: Asset & Liability Management, Forex, Treasury Operations, Raising Resources in Capital market through IPO and Bonds. All Taxation matters, Appraisal of Projects with specific emphasis on Financial Analysis etc. Knowledge on Accounting Standards, International Financing Reporting Standards (IFRSs) and Indian GAAP and practical knowledge on finalization of accounts and to deal with all audit matters etc. would be desirable. Should be well-versed with ERP applications.</p>	53 Yrs.
6.	Deputy General Manager / E-6 Level	Rs.90000-240000	02 - UR 01 - OBC		<p>15 years experience in executive level and present working experience of minimum 03 years not below the level of Chief Manager (E-5 Level) in the Scale of Pay of Rs.80,000-2,20,000 and above or equivalent, in the area of Finance & Accounts in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.34.15 Lakhs per year for candidates presently working in Private Sector.</p> <p>Exposure in one or more of the following areas: Asset & Liability Management, Forex, Treasury Operations, Raising Resources in Capital market through IPO and Bonds. All Taxation matters, Appraisal of Projects with specific emphasis on Financial Analysis etc. Knowledge on Accounting Standards, International Financing Reporting Standards (IFRSs) and Indian GAAP and practical knowledge on finalization of accounts and to deal with all audit matters etc. would be desirable. Should be well-versed with ERP applications.</p>	52 Yrs.
7.	Senior Manager / E-4 Level	Rs.70000-200000	02 - UR		<p>10 years experience in executive level and present working experience of minimum 03 years not below the level of Manager (E-3 Level) in the Scale of Pay of Rs.60,000-1,80,000 and above or equivalent, in the area of Finance & Accounts in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.26.47 Lakhs per year for candidates presently working in Private Sector</p> <p>Exposure in one or more of the following areas: Asset & Liability Management, Forex, Treasury Operations, Raising Resources in Capital market through IPO and Bonds. All Taxation matters, Appraisal of Projects with specific emphasis on Financial Analysis etc. Knowledge on Accounting Standards, International Financing Reporting Standards (IFRSs) and Indian GAAP and practical knowledge on finalization of accounts and to deal with all audit matters etc. would be desirable. Should be well-versed with ERP applications.</p>	45 Yrs.

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TECHNICAL SERVICES						
8.	General Manager / E-8 Level	Rs.120000-280000	01 - UR 01 - OBC	Essential: B.E / B.Tech. / B. Sc. Engineering	25 years experience in executive level and present working experience of minimum 03 years not below the level of Additional General Manager (E-7 Level) in the Scale of Pay of Rs.1,00,000-2,60,000 and above or equivalent in the area of Power Sector / Renewable Energy Sector, dealing with Project Appraisal, Planning, Evaluation and Monitoring in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.43.98 Lakhs per year for candidates presently working in Private Sector	55 Yrs.
9.	Additional General Manager / E-7 Level	Rs.100000-260000	01 - UR	Desirable: Post Graduate Qualification viz. M.Tech., MBA- Finance/ Post Graduate Diploma in Management or equivalent	20 years experience in executive level and present working experience of minimum 03 years not below the level of Deputy General Manager (E-6 Level) in the Scale of Pay of Rs.90,000-2,40,000 and above or equivalent in the area of Power Sector / Renewable Energy Sector, dealing with Project Appraisal, Planning, Evaluation and Monitoring in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.38.86 Lakhs per year for candidates presently working in Private Sector.	53 Yrs
10.	Deputy General Manager / E-6 Level	Rs.90000-240000	01 - UR		15 years experience in executive level and present working experience of minimum 03 years not below the level of Chief Manager (E-5 Level) in the Scale of Pay of Rs.90,000-2,40,000 and above or equivalent in the area of Power Sector / Renewable Energy Sector, dealing with Project Appraisal, Planning, Evaluation and Monitoring in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.34.15 Lakhs per year for candidates presently working in Private Sector.	52 Yrs
11.	Chief Manager / E-5 Level	Rs.80000-220000	01 - UR		12 years experience in executive level and present working experience of minimum 03 years not below the level of Senior Manager (E-4 Level) in the Scale of Pay of Rs.70,000-2,00,000 and above or equivalent in the area of Power Sector / Renewable Energy Sector, dealing with Project Appraisal, Planning, Evaluation and Monitoring in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.30.66 Lakhs per year for candidates presently working in Private Sector.	50 Yrs
12.	Senior Manager / E-4 Level	Rs.70000-200000	02 - UR 01 - OBC 01 - SC		10 years experience in executive level and present working experience of minimum 03 years not below the level of Manager (E-3 Level) in the Scale of Pay of Rs.60,000-1,80,000 and above or equivalent in the area of Power Sector / Renewable Energy Sector, dealing with Project Appraisal, Planning, Evaluation and Monitoring in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.26.47 Lakhs per year for candidates presently working in Private Sector	45 Yrs
CORPORATE AFFAIRS & COMPANY SECRETARIAT						
13.	Senior Manager / E-4 Level	Rs.70000-200000	01 - UR	Essential: Associate Member of the Institute of Company Secretaries of India Desirable: Degree in Law/ CA / CMA/ MBA / Post-Graduate Diploma in Management or Equivalent	10 years experience in executive level and present working experience of minimum 03 years not below the level of Manager (E-3 Level) in the Scale of Pay of Rs.60,000-1,80,000 and above or equivalent, in the area of Corporate Affairs & Company Secretary in Central / State Public Sector Undertakings and Private Sector. The CTC should not be below Rs.26.47 Lakhs per year for candidates presently working in Private Sector Area of experience include, organizing meeting of Board of Directors and Shareholders, compilation of Notices / Agendas/ Minutes of the Board/General Meetings, maintenance of records/ register as per Company Law, filing of Returns as per the Companies Act. Should be conversant with the requirement of Listing Agreements and compliances under the Companies Act relating to Joint Ventures / subsidiaries. Experience in raising resources through IPO is desirable	45 Yrs

[A] RELAXATIONS / CONCESSIONS:

1. Relaxations for SC/ST/ OBC (NCL)/ PwBD/ EWS/ Ex-servicemen/ J&K domicile category will be as per Govt. of India guidelines.
2. The reserved category candidates are required to submit the caste / category certificate in prescribed format of Government of India, issued by the Competent Authority, in support of their claim. In addition, the OBC-NCL (OBC-Non Creamy Layer) candidates will be required to submit a valid caste certificate (issued in current FY) in the revised format applicable for the purpose of reservation in appointment to posts under Government of India / Central Government Public Sector Undertaking as contained in DoPT OM NO. 36036/2/2013-Esstt(Res.) dated May 30, 2014 from a Competent Authority. The revised format can also be downloaded from our website : www.ireda.in . Further, the OBC-NCL candidates will have to submit an undertaking at the time of Personal Interview, if called for, indicating that they belong to OBC-Non Creamy Layer.
3. The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBC-NCL candidates and such candidates will have to indicate their category as Unreserved (UR).
4. If the SC/ST/OBC/PwBD/EWS certificate has been issued in a language other than English / Hindi, then the candidates will be required to submit a self-certified translated copy of the same in either English or Hindi.
5. Maximum age limit is relaxable by 5 years for SC & ST category, 3 years for OBC-NCL category, 10 years for ‘PwBD from UR category’, 13 years for ‘PwBD from OBC-NCL category’ and 15 years for ‘PwBD from SC/ST category’, as applicable.
6. Maximum age limit is relaxable by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.
7. Age relaxation by 5 years for Ex-Servicemen & Commissioned Officers (including ECOs/SSCOs) subject to rendering minimum 5 years Defence service and fulfillment of other conditions prescribed by Govt. of India.
8. Persons with 40% or more disabilities shall be eligible for reservation under PwBD Category.
9. Internal Candidates and candidates working in CPSEs, who otherwise fulfill eligibility criteria will be given relaxation in upper age limit up to 5 years.
10. No applicant of age 58 years or above will be eligible for selection for any post, after all relaxations.

[B] GENERAL CONDITIONS:

1. Applications received other than through on-line mode will not be entertained.
2. Experience means the applicant should have working experience for the specified period after acquiring the prescribed educational/ professional qualifications from a recognized and approved University / Institute in India by AICTE / UGC / appropriate statutory authority.
3. Candidates who are already working in CPSEs in the same level/grade for the notified posts will be given relaxation in experience.
4. Employees working in Central/State Public Sector Undertakings must apply through proper channel / submit NOC at the time of interview.
5. Applicants for all posts should be well versed with process and procedures of Central PSUs as well as directives issued by RBI from time to time.
6. All Computations of age / minimum experience requirement / qualification shall be done as on 01.07.2022. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.

7. The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling criteria as prescribed in the advertisement would not bestow on him/ her the right to be called for interview / considered for selection process.
8. The total number of projected vacancies indicated in this advertisement may increase / decrease / be cancelled at the discretion of IREDA Management, if need so arises, without any further notice and without assigning any reason thereof.
9. Positions are advertised for IREDA, postings can be at any of its Office(s) / Branch Office of IREDA, anywhere in India. All posts are transferable at the sole discretion of the IREDA Management.
10. Actual travelling expenses limited to Economy Class air fare by shortest route will be paid to outstation candidates called for interview on production of ticket / proof of journey. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified and no to-and-fro fare will be paid by IREDA.
11. Only Indian Nationals are eligible to apply. While applying for any post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.
12. In case a candidate wishes to apply for more than one post, he / she may submit separate applications for each post(s).
13. Management reserves the right to conduct the Screening Test/Skill Test /Trade Test, wherever applicable, to restrict the number candidates for appearing in interview. Candidates who qualify in the test will only be allowed to appear in the interview.
14. Mere qualifying the examination/screening test will confer no right of appearing in interview/ appointment. Candidates shall be called for interview, who are found to be meritorious in order of merit in the select list of the said post.
15. Mere eligibility will not entitle a candidate to be called for test/interview. The decision of the Management in this regard will be final and no correspondence in this regard will be entertained.
16. E-mail ID/ phone number/present address given in the application should be valid and functional for at least one year from the date of submission of application.
17. Management reserves the right to restrict the number of shortlisted candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed.
18. Canvassing in any form will disqualify candidate(s).
19. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only in Delhi and courts/tribunals/forums in Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.
20. No interim correspondence or personal enquiries shall be entertained by the Company. Further, IREDA will not enter into any correspondence with the candidates about reasons for their non-selection.
21. IREDA will not be responsible for any loss of communication letter/ e-mail sent, due to invalid / wrong e-mail id / wrong postal address/postal delay. No request in this regard will be entertained.

22. In case of any ambiguity/dispute arises on account of interpretation in version other than English, the English Version will prevail.

- Note :
- i) The candidates are advised to go through the requirements of educational qualification, age, post-qualifications etc. and satisfy themselves that they are eligible before applying. Candidates seeking reservation benefits must ensure that they are entitled to such reservation as per Rules.
 - i) In case of any query/help required while filling online application form, call “+91 70489 36810/+91 93106 11990/ +91 85957 50947” (10.00 AM to 5.00 PM on all working days (Monday-Friday).
 - ii) For any other queries the candidate may send email to “support@registernow.in”.

[C] APPLICATION FEE:

The application fee of Rs.1000/- is to be paid by the candidates through on-line mode only and no other means/mode of payment of fee shall be accepted. SC/ST/PwBD/Ex-SM/Internal candidates are exempted from payment of application fee. Fee paid through Net Banking/ Credit Card / Debit Card shall attract charges as made applicable by the Gateway Service Provider. Fee once paid will not be refunded under any circumstances except in the case of duplicate payments.

[D] SELECTION CRITERIA:

Depending upon the number of applications, IREDA reserves the right to fix up the eligibility criteria, limit the number of applications to be called for a particular post and to decide about the written test/ interview or any other mode of screening thereof. The decision of IREDA in this regard will be final and binding on all the candidates. The stages of selection process will be continuously displayed on <https://www.ireda.in> and candidates are advised to visit the website from time to time.

HOW TO APPLY:

Candidates fulfilling the above eligibility norms may apply through on-line application process at “**Careers**” section on IREDA website <https://www.ireda.in>. Only on-line application and no other means/ mode of the applications shall be accepted.

Opening Date of on-line Application	1 st October 2022 at 1000 Hrs.
Closing Date of on-line Application	21 st October 2022 at 1700 Hrs.

Deputy General Manager (HR)