

Government of India
Ministry of Defence



RECRUITMENT OF CIVILIAN PERSONNEL IN INDIAN NAVY - ABS/01/2022

RECRUITMENT BY TRANSFER (NOW ABSORPTION)

HEADQUARTERS, WESTERN NAVAL COMMAND, MUMBAI

1. Indian Navy invites applications for the following Group 'C' posts, from persons serving in similar, equivalent or higher grades in the lower formations of the Defence Services and possessing qualification specified at Para 2 in the prescribed proforma as given at Annexure. **Eligible Defence Employees to apply as per instructions mentioned at Para 4 and 5 below.** The details of posts are as follows:-

Sl. No	Post	No of Posts (subject to variation)	Level of Pay Matrix (7th CPC) & Classification	Place of Posting
(a)	Pharmacist	01	Level-5 Pay Matrix (Rs. 29200-92300) Group 'C' Non-Gazetted, Non-Ministerial, Non-industrial	Mumbai
(b)	Fireman(Erstwhile Fireman Grade I & II)	120	Level-2 of Pay Matrix (Rs.19900-63200) Group 'C' Non-Gazetted, Non-Ministerial, Non-industrial	Mumbai/Goa/ Karwar/Lonavala
(c)	Pest Control Worker (Erstwhile Begary)	06	Level-1 of Pay Matrix (Rs.18000-56900) Group 'C' Non-Gazetted, Non-Ministerial, Non-industrial	Mumbai/Goa/ Lonavala

2. Selected candidates will have to serve in the units under administrative control of Headquarters Western Naval Command, Mumbai. However, they can be posted anywhere in India, in Naval units/formations in case of any Administrative requirement. The employees who wish to seek absorption for the above mentioned posts with zero seniority in new units may apply for the post. The eligibility criteria are as follows:-

- (a) **AGE LIMIT**:- Not exceeding 56 year as on closing date of receipt of application for all posts.



Contd...2/-

(b) **ESSENTIAL QUALIFICATION**

S. No	Post	Essential
(i)	Pharmacist	(a) Matriculation or equivalent from recognized Board/Institution. (b) Registered under clause (c) of section 31 or section 32 of the Pharmacy Act 1948.
(ii)	Fireman (Erstwhile Fireman Gr II & Gr-I)	(a) Matriculation or equivalent from recognised Board/Institution. (b) Must be physically fit and capable of performing Strenuous duties and must have passed the test specified as under:- Standards for Physical fitness:- (i) Height without shoes 165 cms provided that a concession of 2.5cms height shall be allowed for members of the ST. (ii) Chest (Un-expanded)-81.5Cms (iii) Chest (On expansion)85 Cms (iv) Weight – 50 Kgs (minimum) Endurance Test:- (aa) Carrying a man (Fireman lift of 63.5 Kgs to a distance of 183 meters within 96 seconds) (ab) Clearing 2.7 meters wide ditch landing on both feet (long jump) (ac) Climbing 03 meters vertical rope using hand and feet.
(iii)	Pest Control Worker (Erstwhile Begary)	(a) Matriculation or equivalent from recognized Board/Institution. (b) Ability to read & speak Hindi/Regional language.

3. **Mode of Selection**

(a) **Physical Fitness Test.** All eligible candidates for the post of Fireman will have to undergo physical fitness test as per standards specified. Exact date, time and venue will be communicated to the eligible applicants by mail/post.

(b) **Provisional Appointment Letter.** The appointment of provisionally selected candidates will be strictly based on the merit position based on performance/assessment, subject to satisfaction of Document Verification, Medical Examination and other requirement as specified by the Government of India and Appointing Authority.

(c) **Document Verification.** All relevant documents pertaining to age, education identity, address, category, caste, Service etc. will be scrutinized and verified prior to provisional appointment as per extant DOP&T policy. Date and venue for document verification will be intimated to the provisionally selected candidates on their registered e-mail IDs/by post.

4. **Last Date of Submission.** The last date of receipt of application through proper channel i.e through Head of Office/Establishment is **60 days from last date of publication of advertisement in Employment News** and the last date of receipt of Application from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island and Lakshdweep will be **67 days from the last date of publication of advertisement in Employment News.**

5. **How to Apply.** The Application should be in plain paper (A4 Size) (good quality paper should be used) either neatly hand written or typed as per the prescribed format, affixed with latest passport size colour photograph duly self attested. The envelop must be clearly superscribed on the top as **APPLICATION FOR THE POST OF <NAME OF POST> BY TRANSFER (NOW ABSORPTION)** to following address. Those who are applying for more than one post should send separate applications in separate cover, otherwise such applications will be rejected.

The Flag Officer Commanding-in-Chief,
(for SO'CP)
Headquarters Western Naval Command,
Ballad Pier, Near Tiger Gate,
Mumbai -400 001.

6. **General Instructions**

(a) The cut-off date for determining the qualifying service/experience for the post will be the closing date for the receipt of application.

(b) Any candidate once selected shall not be allowed to withdraw or refuse to join and it shall be the responsibility of the sponsoring authority to release the selected candidates within one month of issue of appointment order

(c) Indian Navy reserves the right to shortlist the applications, if necessitated. Mere submission of the application does not guarantee for being shortlisted/selected for the post applied for. No correspondence will be entertained on this matter.

(d) Following papers/documents be sent along with Application (Bio data):-

(i) Attested copies of the CR Dossiers for last three years (attested on each page) by an officer not below the rank of Under Secretary or equivalent.

(ii) Vigilance Clearance Certificate

(iii) Integrity Certificate

(iv) A statement of major/minor penalty, if any imposed on the officer during last ten years

(v) Cadre Clearance Certificate.

(vi) Self Attested Copies of certificates/marks sheet in support of educational/technical/Other qualification. Original certificates/marks sheets should be produced when asked for.

(vii) A passport size photo graph duly attested on reverse (by current employer) should be pinned with the application.

(e) Canvassing in any form will be a disqualification.

(f) The candidate is requested to visit website www.indiannavy.nic.in at Personnel>Civilian Page regularly for amendment/update, if any.

For any clarification /Assistance candidate may contact on phone number
022-22751335

