

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No.87/21 (D) Dated: 31.12.2021
Post against which application has been submitted	Secretary (Jr.Manager/Asstt.Manager/Manager level)
Mode of appointment	Immediate absorption

PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Organization/Department	:	
5	Category	:	
6	Date of Birth	:	
8	Present Pay Scale	:	
9	Present Designation	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	
e.	Complete address of HoD for correspondence	:	

11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

12. EXPERIENCE DETAILS

SN	Designation with place of posting	Grade	From	To

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date