

EI-D-P&A001/1/2021-PD-DG
ERNET India

ERNET India, an autonomous society under Ministry of Electronics & Information Technology, GoI, has been set up with the main objectives of developing, setting up and operating a nationwide state-of-art Computer Communication Infrastructure, to undertake and promote education, research & development, training and standardization in the area of computer networking and information technology and to develop options for consideration of the Government for development of information infrastructure and computer networking in the country.

2. ERNET India invites application from eligible candidate for filling up the following vacancies:

S. No	Name of post	No of post (Reservation Status)	Pay scale equivalent	Mode of recruitment
1*	Senior Manager (Group A post)	02	Pay Matrix Level-13 (As per 7 th CPC)	Deputation
2*	Senior Scientific Officer' (Group A post)	01(UR)	Pay Matrix Level-11 (As per 7 th CPC)	Direct Recruitment/Transfer (absorption)
3	Jr. Hindi Translator (Group B post)	01	Pay Matrix Level-6 (As per 7 th CPC)	Deputation
4*	Accountant (Group B post)	01	Pay Matrix Level-6 (As per 7 th CPC)	Deputation
5	Personal Assistant (Group B post)	01	Pay Matrix Level-6 (As per 7 th CPC)	Deputation
6	Jr. Assistant (Group C post)	01	Pay Matrix Level- 4 (As per 7 th CPC)	Deputation

*S.No.1- One of the two posts is an anticipated vacancy.

*S.No.2- Reserved for Persons with disability-Low Vision (PWD- LV) as per horizontal reservation roster.

*S.No.4- Reserved for Persons with disability-Hearing impairment (PWD-HI) as per horizontal reservation roster.

The mode of recruitment, eligibility criteria for each post to be filled is as under:-

Sr.No.1: Senior Manager

- (a) No. of posts-02
- (b) Pay scale- Pay Matrix Level- 13 (As per 7th CPC)
- (c) Mode of recruitment- Deputation
- (d) Eligibility Criteria :

(i) Educational Qualification:

B.E./ B. Tech/M.Sc. or equivalent with minimum 60% marks in the related field(*) from a recognized University / Institution.

OR

M.E./ M.Tech with minimum 60% marks in the related field(*) from a recognized University / Institution.

OR

Ph.D. in the related field(*) from a recognized University / Institution.

(*) Computer Communication & networking, Data Communication, Internet & Web Technology, VSAT Communication.

(ii) For Deputation :

Officers of the Central/State Governments /PSUs/Autonomous bodies:-

Holding analogous post on regular basis

OR

Having 5 years regular service in the pay level-12 (As per 7th CPC) .

AND

Possessing the educational qualification prescribed above.

Sr.No.2: Sr. Scientific Officer

(a) No. of posts-01 (UR)

(b) Pay scale- Pay Matrix Level- 11 (As per 7th CPC)

(c) Mode of recruitment- By direct recruitment /transfer (absorption)

(d)Eligibility Criteria :

(i) Educational Qualification & Age for Direct Recruitment:

B.E./ B. Tech/M.Sc. or equivalent with minimum 60% marks in the related field(*) from a recognized University / Institution.

Experience – 7 years in the relevant field (*).

OR

M.E./ M.Tech with minimum 60% marks in the related field(*) from a recognized University / Institution.

Experience – 5 years in the relevant field (*).

OR

Ph.D. in the related field(*) from a recognized University / Institution.

(*) Computer Communication & networking, Data Communication, Internet & Web Technology, VSAT Communication.

Age: 35 years (Relaxation as per GoI Rules)

(ii) For Transfer (absorption) :

In case of transfer (absorption), officers of the Central/State Governments /PSUs/Autonomous bodies:-

Holding analogous post on regular basis

OR

Having 5 years regular service in the pay level-10 (As per 7th CPC) .

AND

Possessing the qualification prescribed for Direct Recruitment

Sr.No.3 Junior Hindi Translator

- (a)No. of posts — 01
- (b)Pay Scale- Level 6 (As per 7th CPC) in the pay matrix
- (c)Mode of recruitment - Deputation
- (d)Eligibility Criteria -

Educational Qualification

(i)Master Degree from a recognized university in Hindi or English with English or Hindi a compulsory or elective subject or as a medium of examination degree level:

OR

Master Degree from recognized university or equivalent in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as medium of examination at Degree level

OR

Master Degree from a recognized University or equivalent in any subject other than Hindi or English with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and other compulsory or elective subject at Degree level

AND

(ii)Recognized Diploma or Certificate course in translation from Hindi and English and vice versa OR two years experience of translation work from Hindi to English and vice versa in Central of State Government offices, including Government of India Undertakings.

Desirable:

- i) Knowledge at the level of matriculation of a recognized board or equivalent of one of the languages other than Hindi mentioned in the eight schedule of the constitution.
- ii) Degree or Diploma in translation from Hindi to English and vice-versa from a recognized University.

For deputation:

From amongst those holding analogous post in a regular capacity in other Ministries or Departments of Government of India or Autonomous Bodies or Public sector Undertakings.

OR

Having six years regular service in posts in pay matrix level-5 (as per 7th CPC) or equivalent

OR

Having ten years regular service in posts in pay matrix level-4 (as per 7th CPC) or equivalent.

Sr.No.4. Accountant

- (a)No. of posts - 01
- (b)Pay Scale - Level 6 (As per 7th CPC) in the pay matrix
- (c)Mode of recruitment - Deputation

(d) Eligibility Criteria -

Education Qualification

Degree in Commerce from recognized University with experience in responsible position in the area of Commercial, Finance and Accounts and having working knowledge of computerized accounting packages.

For deputation:

Person working or analogous post in Govt./ PSUs/ Autonomous Bodies on regular basis.

OR

Person working in the pay matrix level-4 (as per 7th CPC) and having 6 years regular service in the grade and equivalent field and possessing the educational qualification prescribed above.

Desirable: Experience in a responsible position in the area of Accounts, Finance, Budgeting, etc, in organization of repute.

Sr.No.5 Personal Assistant

(a)No. of posts – 01

(b)Pay Scale - Level 6 (As per 7th CPC) in the pay matrix

(c)Mode of recruitment – Deputation.

(d)Eligibility Criteria -

For deputation

Persons working on analogous post in Govt./PSUs/ Autonomous Bodies on regular basis.

OR

Persons working in the pay level-4 of 7th CPC and having 6 years regular service in the grade.

Essential Qualifications: Graduate with Shorthand Speed of 120/100 w.p.m. in English/Hindi.

Sr.No.6: Junior Assistant

(a)No. of posts – 01

(b)Pay Scale - Level 4 (As per 7th CPC) in the pay matrix

(c)Mode of recruitment – Deputation

(d)Eligibility Criteria -

For deputation

Person working on analogous post in Govt./PSUs/ Autonomous Bodies on regular basis.

OR

Person working in the pay matrix level-2 (As per 7th CPC) and having 5 years regular service in the grade.

Desirable: Working Knowledge of computers.

Essential Qualifications: Graduate from a recognized university.

3) Selection: Initial screening will be based on academic records & experience requirement as specified in the advertisement. Only “screened in” candidate will be called for further selection process. No interim correspondence will be entertained.

4) The person selected will also be eligible for medical facilities, lunch coupons, reimbursement of tuition fee, newspaper expenses at the residence, etc. as per the applicable provisions of the Bye-Laws of ERNET India / as per Terms & Conditions of deputation mentioned below.

5) Interested candidates possessing the above qualifications and experience may apply in the prescribed format (Annexure-I). The applications must be supported by self attested copies of certificates relating to educational and other qualifications, date of birth, experience, category(SC/ST/OBC/PWD) & one recent passport size photograph, indicating the name of the post applied for on the envelope. Application complete in all respects alongwith copies of required documents must reach to the Registrar & CPO, ERNET India, Block-I A-Wing, 5th Floor, DMRC IT Park, Shastri Park, Delhi-110053 within 30 days from date of publication of this advertisement in the Employment News. Incomplete application in any respect is liable to be rejected and no correspondence in this regard will be made. Any application received after last date will not be accepted.

6) (i) Candidates applying for the post on direct recruitment basis must enclose Pay Order/Demand Draft of Rs.500/- drawn in favour of ERNET India, payable at New Delhi alongwith the application. However, SC/ST/women candidates/Persons with Disability and Ex-servicemen candidates are exempted from payment of fee.

(ii) For appointment on deputation basis (Foreign Service), the deputation would be governed by the terms and conditions contained in Department of Personnel and Training O.M. No. 2/29/91-Estt. (Pay II) dated 05.01.1994, as amended from time to time.

7) The candidate must ensure that he/she fulfils the requisite educational qualification, experience criteria and age as on the last date of submission of application. Any application submitted with incomplete information/document will be outrightly rejected without any further notice or correspondence.

8) (i) The candidates who are already working in Central Govt./State Govt./PSUs/Autonomous Bodies must submit their application through proper channel. In case, the application has not been routed through proper channel, a no objection certificate (NOC) from present employer should be produced at the time of selection process, failing which the candidature of the candidate will not be entertained.

ii) Applications received after due date, without ACR Dossiers & Vigilance clearance will not be entertained. The applicant once selected shall not be allowed to withdraw his/her candidature at a later date.

Note:- i) Definition of Person with Disabilities:- Under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995, only such persons would be eligible for reservation who suffer from not less of 40% of relevant disability and are certified by Medical Board constituted by the Central/State Government.

ii) Candidate belonging to ‘Non Creamy Layer’ are eligible to apply under OBC Category. The OBC candidates who belong to ‘Creamy Layer’ are not entitled to apply under OBC category. Candidates may please note that the non-creamy layer certificate issued before 1st September, 2017 will be treated as outdated and such applications will be liable to be rejected.

iii) Govt. Orders regarding age relaxations to various categories of candidates will be applicable.

- iv) Only short-listed candidates will be called for test/interview. Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate to be called for test/interview.
- v) For meeting the eligibility criteria the relevant experience will be counted from the date of passing the essential qualification required for the post to be filled up.
- vi) ERNET India reserves the right to increase/decrease the number of vacancies as per the need. ERNET India reserves the right to cancel the process of recruitment for the above mentioned post(s) without assigning any reason.
- vii) The selected candidate (if any) can be posted at any of the centre of ERNET India.
- viii) No interim correspondence will be entertained. Application through E-mail etc. will not be acceptable.
- ix) Application after due date will not be acceptable.
- x) Any modification/corrigendum/amendments will be published on ERNET website only.
- xi) Jurisdiction: In case of any dispute, courts at Delhi shall have exclusive jurisdiction.

(Arun Kumar Singh)
Registrar & Director (P&A)

ERNET India

(An Autonomous Scientific Society under Ministry of Electronics & I.T., Govt . of India)
Block-1, A -Wing, 5th Floor, DMRC IT Park, Shastri Park, Delhi-110 053

Affix recent
passport size
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“Application for the post of _____”

1. Name in full :
2. Father's/Husband's Name :
3. Permanent Address :
4. Present postal address :
5. Nationality :
6. Gender :

7. Date of Birth

DD	MM	YYYY

8. Marital Status (Please \checkmark mark)

Married	Unmarried

9. Category (please \checkmark mark)

GEN	SC	ST	OBC	P.W.D	EX-Servicemen

10. Academic/Professional qualification :

Name of Examination passed	Board/University	Name of College/University	Year of passing	% of marks/Div.obtained	Subject
SSC					
HS					
Graduation					
Post Graduation					
Professional Qualification					
Any other					

11. Employment History in chronological order and experience(including training if any)

Sl No	Name of the organization (Ministry/Department/ Government Organization/Autonomous Body/Private Organisation	Designation	Whether post is held on regular basis or adhoc basis or on deputation basis or in private firm	Period		Pay Scale/Salary	Nature of work in brief
				From	To		

12 . Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose separate sheet , if necessary) :

13. Whether applying on Direct Recruitment/Transfer(absorption) :

14. Details of fee:

Name of the Bank	Demand Draft No	Date	Amount

15. DECLARATION:

I hereby declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.

Place :

Date:

Name of the Applicant :

Signature:

E-mail :

Mob No:

TO BE FILLED BY THE PRESENT EMPLOYER (for candidates who are already working in Central Govt./State Govt./ PSUs/Autonomous Bodies)

Certified that :

- (i) The information given above by the official is correct
- (ii) No vigilance/disciplinary proceedings are pending or contemplated against the above mentioned official
- (iii) Attested copies of ACR Dossiers for last five years are enclosed (in case applied for transfer(absorption)basis)

Signature of the Competent Authority

Name

Organisation

Seal: