

**OFFICE OF THE
M/s CYBER CORPORATION MANIPUR LIMITED (CCML)**
(A Company under Government of Manipur)

Regd. Office: 4TH FLOOR, WESTERN BLOCK NEW SECRETARIAT IMPHAL West Imphal MN 795001 IN

NOTICE FOR CONTRACT ENGAGEMENT

Imphal, the 2nd August, 2021

No. 73/4/2021-CCML: Application is invited in prescribed format at (Annexure-I) from eligible candidates for contractual engagement in M/s Cyber Corporation Manipur Limited (CCML) as under:

Sl. No.	Name of Post	No. of Post
1	General Manager (Establishment)	1
2	General Manager (Operations)	1
3	Assistant Engineer	1
4	Assistant Architect	1
5	Informatics Officer	2
6	Land Development Officer	1
7	Human Resource Officer	1
8	Account Officer	1
9	Office Assistant	2
10	Grade IV	2
11	Driver	2
Total		15 (Fifteen)

2. The qualifications and other relevant details at (Annexure-II) for the contract engagement may be seen at <http://ditmanipur.gov.in> and <http://manipur.gov.in>. Age shall not be less than 21 years and not more than 38 years as on the date of Notification. Upper age limit relaxable by 3 years for OBC, 5 years for SC/ST. Applications with incomplete documents will be rejected.

3. The candidates should produce original Certificates/Mark sheets in support of qualification, experience, domicile, SC/ST/OBC, age proof etc. at the time of interview. The engagement will be initially upto 29th Feb, 2022 and may be extended based on the performance and requirements of M/s Cyber Corporation Manipur Limited (CCML).

Last date for receipt of application at the office of Managing Director (CCML), 4 th Floor, West Block, New Secretariat, Imphal-795001.	2 nd September, 2021 3:00 PM
Date of interview	6 th September, 2021, 10 AM onwards
Venue of interview	Office of the Managing Director (CCML), 4 th Floor, West Block Building, New Secretariat, Imphal-795001



(N. Deben)
Managing Director/CCML

NOT TO BE PUBLISHED

Copy to:

1. Secretary to the Hon'ble Chief Minister (i/c IT), Manipur.
2. Staff Officer to the Chief Secretary (IT), Government of Manipur.
3. Special Secretary (IT), Government of Manipur.
4. Director (DIPR), Manipur.
- *It is requested to kindly publish the notification in 3 (three) widely circulated local dailies.*
5. Website Manager, DIT Manipur
- *To publish the notification at <http://ditmanipur.gov.in> and <https://manipur.gov.in>.*

APPLICATION FORM

Annexure-I

Subject: Application for contract Engagement to the post of : (The application is to be filled in BLOCK LETTERS)	Attested passport size photo here
--	--

1. Full Name:
2. Father's name:
3. Address for Correspondence:
4. Contact Phone No:email:
5. Permanent address:
6. Date of birth : Sex:

Educational qualification (only those relevant to the application):

Name of Examination/ Course passed	Name of Board/ University	Year of passing	Total Marks & Percentage
Other qualifications/ Certificate /Experience etc. 1. 2.			

Place:

Signature of candidate:

Date :

Name:

List of documents to be attached:

(The copies must be duly self-attested)

- i) Date of Birth certificate.
- ii) Year wise Marksheets for all the relevant examinations/qualifications.
- iii) Certificate of completion of Course
- iv) SC/ST/ OBC Certificate
- v) Certificate of experience *(if applicable)*

**OFFICE OF THE
M/s CYBER CORPORATION MANIPUR LIMITED (CCML)**
(A Company under Government of Manipur)

Regd. Office: 4TH FLOOR, WESTERN BLOCK NEW SECRETARIAT IMPHAL West Imphal MN 795001 IN

NAME OF POST, NUMBER OF POST, PAY SCALE, ESSENTIAL QUALIFICATION OF M/S CYBER CORPORATION MANIPUR LIMITED (CCML):

Sl. No.	Name of post	No. of post	Pay Scale	Grade pay	Qualification and Experience
1.	General Manager (Establishment)	1	15600-39100	6600	<ul style="list-style-type: none"> Person must be a graduate with MBA degree from a recognized Institute/University. The candidate must have worked in Administrative management service for at least 5 years of which one year as ACGM/ 3 years as SGM. OR Person must be a graduate Civil Engineer from a recognized institute/University. He should have 5 years of service experience worked as SGM for 1 year.
2.	General Manager (Operations)	1	15600-39100	6600	<ul style="list-style-type: none"> Person must be a graduate with MBA degree from a recognized Institute/University. The candidate must have worked in Administrative management service for at least 5 years of which one year as ACGM/ 3 years as SGM or equivalent level. OR He should have continuous 5 years of service experience worked as SGM for 1 year.
3.	Assistant Engineer	1	9300-34800	4400	<ul style="list-style-type: none"> Degree in Civil/Mechanical Engineering or its equivalent from a recognized University. OR, Diploma in Civil/Mechanical Engineering having a minimum of 3 years course or its equivalent from a recognized University/Institution with at least 5 years' service experience.
4.	Assistant Architect	1	9300-34800	4400	<ul style="list-style-type: none"> A Bachelor's Degree from an accredited college or university with major in architecture or interior design. Five years of experience as an architectural or interior design employee under the direct supervision of licensed architects.



5.	Informatics Officer	2	9300-34800	4400	<ul style="list-style-type: none"> Person with a Bachelor's degree (B.Tech or M.Sc) in IT from a recognized University or Institute. At least 3 years' experience in IT Services/Support.
6.	Land Development Officer	1	9300-34800	4400	<ul style="list-style-type: none"> Person with a Bachelor's degree (B.Tech or B.E.) in Civil Engineering from a recognized University or Institute. At least 5 years' experience in land development/allocation and related activities.
7.	Human Resource Officer	1	9300-34800	4400	<ul style="list-style-type: none"> MBA (HR) from a recognized Institute /University with Minimum 2 years of experience in Corporate or Government sector. OR, Graduate with 7 years of HR experience in Corporate or Government sector.
8.	Account Officer	1	9300-34800	4400	<ul style="list-style-type: none"> Master in Commerce from recognized Institute/Financial management. At least 3 years' experience in Accounting/ Financial management.
9.	Office Assistant	2	5200-20200	1900	<ul style="list-style-type: none"> Graduate in Arts/ Science/Commerce or any other discipline or any other higher qualification with 50% marks. 6 months computer course from a recognized Institution.
10.	Grade IV	2	4440-7440	1300	<ul style="list-style-type: none"> Class X passed.
11.	Driver	2	5200-20200	1900	<ul style="list-style-type: none"> Class X passed having valid LMV driving license.


